

BOARD MEETING NOTICE AND AGENDA

**CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.**

**District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232**

April 27, 2010

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia G. Siever, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Student Discipline (Pursuant to EC §35146; §48918 (c))
 - a) Suspended Expulsion of Pupil Services Case #21-10
- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Patricia Jaffe, Assistant Superintendent, Human Resources, Ali Delawalla, Interim Assistant Superintendent Business Services; Myrna Rivera Coté, Superintendent

Employee Organizations: Culver City Federation of Teachers (CCFT);
and Association of Classified Employees (ACE)
Unrepresented Employees: Counselors

- 3.3 Anticipated Litigation (Pursuant to subdivision (b) of GC § 54956.9)
(2 Potential Cases)
- 3.4 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 18
Classified Personnel Services Report No. 18
- 3.5 Public Employee Performance Evaluation (Pursuant to GC §54957)
 - a) Interim Assistant Superintendent of Business Services
 - b) Assistant Superintendent of Educational Services

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees
Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia G. Siever, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN
CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____. Seconded by _____
Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Special Meeting –
April 6, 2010; and Regular Meeting April 13, 2010
- 9.2 Approval is Recommended for Purchase Orders

- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 18
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 18
- 9.6 Acceptance of the Enrollment Report
- 9.7 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week (May 2-8, 2010)
- 9.8 Approval is Recommended for the Proclamation in Recognition of Classified Employee Appreciation Week (May 16-22, 2010)

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 American Citizenship Awards

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Members of the Audience
- 11.4 Student Representatives' Report
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Potential Impact of Eliminating New Secondary Permits at CCUSD – Drew Sotelo
- 12.2 2010-2011 Budget Update - Ali Delawalla
- 12.3 First Reading of Revised Board Policy/Administrative Regulation 4127/4227/4327, Temporary Athletic Team Coaches
- 12.4 First Reading of Revised Board Policy/Administrative Regulation 1240, Volunteer Assistance
- 12.5 First Reading of California Assembly Bill 1802

13. RECESS

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

14.1a Approval is Recommended for a Board Member to Attend the California School Boards Association's (CSBA) Delegate Assembly Meeting in Sacramento, CA, May 22-23, 2010

Motion by _____ Seconded by _____ Vote _____

14.1b Approval is Recommended for Board Member Protocols Suggested at Special Board Meeting, April 6, 2010

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Suspended Expulsion of Case #21-10

Motion by _____ Seconded by _____ Vote _____

14.2b Approval is Recommended for the Carl Perkins Grant Application 2010-2011

Motion by _____ Seconded by _____ Vote _____

14.2c Approval is Recommended for the Third Reading and Adoption of Revised Board Policy and Administrative Regulation 5116.1, Intradistrict Open Enrollment

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for Resolution #37/2009-2010 Approval of Issuance of Tax and Revenue Anticipation Notes (TRANS) for 2010-2011

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Approval is Recommended for Resolution #38/2009-2010 (HR),
Implementing Certificated Layoff (Terminating Services of Certificated
Employees) and Providing Direction to Issue Notifications to Employees
Whose Services are Terminated

Motion by _____ Seconded by _____ Vote _____

14.4b Approval and Adoption of Indefinite Action for Management,
Confidential and Other Unrepresented Employees for 2010/2011 School
Year

Motion by _____ Seconded by _____ Vote _____

14.4c Approval is Recommended for Confidential Job Description - Personnel
Technician

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS - None

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

May 11 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
May 25 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Special Meeting</u>	Date:	<u>April 6, 2010</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:15 p.m. – Public Meeting</u>

Board Members Present
Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia Siever, Member

Staff Members Present
Myrna Rivera Coté, Ed.D., Superintendent

Call to Order

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:15 p.m. with all Board members in attendance.

2. Adoption of Agenda

It was moved by Ms. Siever and seconded by Mr. Zeidman that the Board adopt the April 6, 2010 agenda as presented. The motion was unanimously approved.

3. Action Items

3.1 Superintendent’s Items

3.1a Approval is Recommended to Change the Regular Board Meeting Scheduled for April 13, 2010 to April 12, 2010

Dr. Luther Henderson spoke against moving the meeting and stated that there was not ample time to notify the public. Board members discussed the change of date. It was decided to keep the date as regularly scheduled on April 13, 2010, and to keep the meeting brief as it would fall on the same evening as the City Council elections. It was moved by Mr. Zeidman and seconded by Ms. Siever that the Board deny approval of changing the April 13, 2010 Regular Board Meeting to April 12, 2010. The motion was unanimously approved.

4. Adjournment

There being no further business of the Special Meeting, it was moved by Ms. Paspalis, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Gourley adjourned the meeting at 6:30 p.m.

SUPERINTENDENT/BOARD GOVERNANCE WORKSHOP

5. Call to Order

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:31 p.m. with all Board members in attendance.

6. Superintendent/Board Governance Workshop

Mike Caston and Rene Townsend of Leadership Associates gave a presentation on the Superintendent/Board Member relationship, protocols of Board Members, and discussed the Code of Ethics.

7. Adjournment

There being no further business of the Board Workshop, it was moved by Ms. Paspalis, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board member Ms. Paspalis adjourned the meeting at

8:00 p.m. Mr. Gourley and Mr. Zeidman excused themselves from the meeting at 7:50 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>April 13, 2010</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia Siever, Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
Ali Delawalla
Gwenis Laura, Ed.S.
Patricia Jaffe, M.S.

Call to Order

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Dr. Luther Henderson led the Pledge of Allegiance.

Report from Closed Session

Mr. Gourley reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

7.1 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2009-2010 School Year

Mr. Gourley opened the public hearing at 7:02 p.m. There being no comments from the audience Mr. Zeidman moved to close the public hearing. The motion was seconded by Ms. Paspalis. The motion was unanimously approved. Mr. Gourley closed the public hearing at 7:03 p.m.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Ms. Siever to adopt the April 13, 2010 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Mr. Gourley called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Paspalis requested that item 9.2 be withdrawn. Mr. George Laase requested that item 9.6 be withdrawn. It was moved by Mr. Zeidman and seconded by Ms. Paspalis to approve Consent Agenda Items 9.1, and 9.3-9.5 as presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – March 23, 2010

9.3 Acceptance of Gifts - Donations

9.4 Certificated Personnel Reports No. 17

9.5 Classified Personnel Reports No. 17

9.2 Approval is Recommended for Purchase Orders and Warrants

Ms. Paspalis requested this item be pulled for additional information on purchase orders 54721 and 54734. Ms. Laura stated that purchase order 54721 was for a purchase for the "Being a Writer" Program that the Board approved recently as a supplemental to the Core ELA curriculum. It was purchased using the Title 1 ARRA funding for Linwood Howe. Mr. Delawalla stated purchase order 54734 was for a Xerox paper order for the entire district. Mr. Zeidman inquired if staff had looked into working with the City to partner in the purchase of paper to bring down costs. Mr. Delawalla responded yes and it was found not to be very cost effective.

9.6 Approval is Recommended for Five Culver City High School Students to Attend the Rotary Youth Leadership Assembly in Blue Jay, CA, April 16-18, 2010

George Laase stated that he hoped the trip was approved. He felt the only negative points were that the item was brought for approval late; and he felt that there needed to be clarification on how the trip was considered "district sponsored." Ms. Laura explained that it does involve the District's students, and it has been a past tradition that the students participate in this trip. Therefore it was being presented as written. It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve Five Culver City High School Students to Attend the Rotary Youth Leadership Assembly in Blue Jay, CA, April 16-18, 2010 as presented. The motion was unanimously approved.

9.2 Approval is Recommended for Purchase Orders and Warrants - (cont.)

Ms. Siever inquired if the Board could be informed of the quarterly balances on the accounts regarding the ARRA funding. It was moved by Mr. Zeidman and seconded by Ms. Paspalis to approve the Purchase Orders and Warrants as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations - None**11. Public Recognition****11.1 Superintendent's Report**

Dr. Coté thanked the Board for participating in the Board/Superintendent Governance Workshop last week. She will bring the protocols that were discussed to the next meeting for the Board's consideration and adoption. Dr. Coté reported on LAUSD's recent reversal of their decision to limit the number of students leaving LAUSD and she thanked Drew Sotelo, Assistant Director of Pupil Services for doing an outstanding job in leading the District's efforts to help our parents deal with the challenges posed by LAUSD. Dr. Coté announced that the District received another Federal Foreign Language Assistance Program (FLAP) Grant - this time for the K-12 Spanish Immersion. Dr. Coté gave a quick reminder that El Rincon's Open House was the following evening at 6:30 p.m.

11.2 Assistant Superintendents' Reports

Ms. Laura reported on the math textbook professional development, and stated that the teacher evaluations had been very positive.

Mr. Delawalla provided an update on potential adjustments to the redevelopment funds, and the upcoming events regarding the District's formal appeal.

11.3 Members of the Audience

There were no comments from members of the audience.

11.4 Student Representatives' Reports**Middle School Student Representative**

Evan Wilson, Culver City Middle School Student Representative, was not present.

Culver Park Student Representative

Jessica Romo, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Noya Kansky, Student Board Member, apologized for her recent absences from the Board meetings and reported on activities at Culver City High School, including the success of the Talent Show in February; the UCLA Blood Drive; Expo Night (Open House); the AVPA Dance Concert; the upcoming Earth Week activities; and Summerfest.

11.5 Members of the Board of Education

Members of the Board spoke about:

- Mr. Silbiger reported on his attendance at the LAUSD Board Meeting, and agreed that the information given was not very clear. He also announced that the Board would be having a workshop regarding the District "Going Green" on April 22nd at 6:30 p.m.
- Ms. Siever stated that Mr. Larry Eisenberg would be presenting at the workshop on April 22nd.
- Mr. Zeidman stated that there would be a one year reprieve on LAUSD permits, but that it is time that the Board looks at permits differently. He asked the Board for support in directing staff to provide a study that looks at the effects of decreasing permits at the secondary level. Ms. Paspalis and Ms. Siever supported the request and the Board would like to have the information brought back at the next meeting in two weeks.
- Ms. Siever reported on a tour she attended at LACMA. She commended the tour guide who was one of the District's high school students whose name is Sequoia. Ms. Siever stated that Sequoia was well informed and did a great job. Ms. Siever reported on her visit at La Ballona Elementary for their visit from State Superintendent Jack O'Connell in honor of their Title I Academic Achievement Award.
- Mr. Gourley reported on his visit to La Ballona Elementary for their Title I Academic Achievement visit from Jack O'Connell. He also reported on his meeting with Mr. Huzman Mahda, the head of the King Fad Mosque, who stated he had an interest in working with the District. Mr. Gourley stated that he would provide Mr. Mahda's number to Dr. Coté. Mr. Gourley also reported on his meeting with Darlene Ravich.

12. Information Items

12.1 Second Reading of Revised Board Policy and Administrative Regulation 5116.1, Intradistrict Open Enrollment

Mr. Drew Sotelo was available to respond to any questions from the Board or audience members. Mr. Zeidman thanked Mr. Sotelo for his work on the revisions and stated he had no questions or changes. Ms. Siever stated she had questions she would like reflected in the minutes. Her questions were as follows. The numbering correlates with her list of questions: 1) It appears that this revised policy does not apply to the Immersion Program at La Ballona, because the same "siblings of alumni" language, is not in the section referring to La Ballona? Is this so? If not, why not? Mr. Sotelo explained that "sibling alumni" only applies to older siblings returning to that school. Board members requested it apply to El Marino. He also stated that La Ballona is a School of Choice and it has only the second year of the Immersion Program. 3) Does this revised policy ensure Equal Opportunity for all of our children for entrance within into the Language Immersion programs within our district schools? Mr. Sotelo responded that he does foresee a problem because in some years fifty percent of the spaces in Spanish Immersion and twenty-seven percent of the spaces in the Japanese Immersion are being filled by siblings. The policy might discourage other families from applying. 5) Legally and under the California Education Code - Is the word school or district synonymous with the term Program? Mr. Sotelo responded that it was not. He explained that there can be a school within a school. A program is not the same as a school. 8) Is there any limit, per family as to how long and how many siblings would have priority with an "alumni sibling" policy? Is there a limit as to how many from one family will have priority/preference? Mr. Sotelo stated that he sees the policy could open up to a number of problems. 10) When does this policy go into force? Mr. Sotelo responded that the policy would go into effect as soon as the Board passed the policy. Ms. Siever requested to hear back from Mr. Sotelo regarding the pros and cons of the policy.

13. Recess

Board members agreed to bypass recess.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the Title I, Part A American Recovery and Reinvestment Act (ARRA) Waiver of Funds Application

It was moved by Mr. Zeidman and seconded by Mr. Silbiger that the Board approve the Title I, Part A American Recovery and Reinvestment Act (ARRA) Waiver of Funds Application as presented. The motion was unanimously approved.

14.2b Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints

It was moved by Mr. Zeidman and seconded by Ms. Paspalis that the Board approve the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints as presented. The motion was approved with a vote of 4 - Ayes and 1 - Nay from Mr. Gourley.

Mr. Gourley agreed to let David Mielke speak at this point of the meeting. Mr. Mielke shared information that he received in regards to furlough days at a district in Martinez, California. He stated that CCFT would entertain a counter proposal and provided an update on negotiations. Mr. Gourley stated that he wanted to make sure that everyone heard his request for information on a tiered approach to salary reductions. Board members agreed.

14.3 Business Items

14.3a Approval is Recommended for Rejection of Claim

It was moved by Mr. Silbiger and seconded by Ms. Siever that the Board approve the Rejection of Claim as presented. The motion was unanimously approved.

14.3b Approval is Recommended for the Notice of Completion for Project #188.09 - Roof Replacement

It was moved by Ms. Siever and seconded by Mr. Silbiger that the Board approve the Notice of Completion for Project #188.09 - Roof Replacement as presented. The motion was unanimously approved.

14.4 Personnel Items - None

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Gourley adjourned the meeting at 7:40 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 Purchase Orders

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from April 3, 2010 through April 16, 2010 is \$146,721.45.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from April 3, 2010 through April 16, 2010 in the amount of \$146,721.45 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 4/3/2010 To 4/16/2010
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
04/13/10	54215	A		04/13/2010	HEAR TO TALK	NONPUBLIC SCHOOLS SERVICE 04/13/2010	Special Education 54215	01.0	65000.0	57500	11800	5880	0004040	2,470.00	2,470.00
04/09/10	54590M	A		04/09/2010	ONE STOP ROOTER & PLUMBING	REPAIRS - OTHER 04/09/2010	Maintenance 54590M	01.0	81500.0	00000	81100	5630	0005040	885.00	885.00
04/09/10	54591M	A		04/09/2010	PSC - ENVIRONMENTAL	CONTRACTED SERVICES 04/09/2010	Maintenance 54591M	01.0	81500.0	00000	81100	5810	0005040	389.55	389.55
04/09/10	54592M	A		04/12/2010	TRANSPORTATION CHARTER	TRANSPORTATION SUPP/EQUIP/SERV 04/09/2010	Operations 54592M	01.0	00000.0	00000	36000	5871	0005041	1,400.00	1,400.00
04/09/10	54593M	C		04/09/2010	BUREAU OF STREET LIGHTING	MEMBERSHIPS 04/09/2010	Maintenance 54593M	01.0	81500.0	00000	81100	5310	0005040	105.07	105.07
04/09/10	54757M	A		04/09/2010	TRI-SIGNAL INTEGRATION	REPAIRS - OTHER 04/09/2010	Maintenance 54757M	01.0	81500.0	00000	81100	5630	0005040	500.00	500.00
04/08/10	54758M	A		04/08/2010	BLAINE WINDOW HARDWARE, INC.	MAINTENANCE SUPP/EQUIP 04/08/2010	Maintenance 54758M	01.0	81500.0	00000	81100	4380	0005040	159.05	159.05
04/13/10	54759M	A		04/13/2010	FRY SPECIALTY COMPANY	MAINTENANCE SUPP/EQUIP 04/13/2010	Maintenance 54759M	01.0	81500.0	00000	81100	4380	0005040	355.96	355.96
04/09/10	54782	A		04/09/2010	ACSA	OFFICE SUPPLIES 04/09/2010	Human Resources 54782	01.0	00000.0	00000	74000	4230	0003000	161.63	161.63
04/13/10	54783	A		04/13/2010	REDWOOD PRESS	OFFICE SUPPLIES 04/13/2010	Linwood Howe Elementary 54783	01.0	00000.0	00000	27000	4350	2020000	188.77	188.77

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

4/3/2010 To 4/16/2010
 Run Date: 04/17/2010
 Run Time: 06:12:19AM
 WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
04/07/10	54784	A		04/08/2010	LYNNE CHRISTINE AOKI	CONSULTANTS	Special Projects	01.0	58100.0	00000	21000	5810	0004030	30,000.00	30,000.00
				04/07/2010			LYNNE CHRISTINE AOKI								
04/09/10	54785	C		04/09/2010	CDE - PCA 0510/83824	CONFERENCE AND TRAVEL	Special Projects	01.0	30100.0	00000	21000	5220	0004030	275.00	275.00
				04/09/2010			CDE - PCA 0510/83824								
04/09/10	54786	A		04/09/2010	FLANNERY COMPANY	BOOKS	Adult School	11.0	90139.0	41100	10000	4110	0000010	663.00	663.00
				04/09/2010			FLANNERY COMPANY								
04/09/10	54788	C		04/09/2010	ST. FRANCIS HIGH SCHOOL	CONFERENCE AND TRAVEL	Undistributed ROP	01.0	96352.0	71100	10000	5220	0000000	650.00	650.00
				04/09/2010			ST. FRANCIS HIGH SCHOOL								
04/09/10	54789	C		04/09/2010	SDSU RESEARCH FOUNDATION	CONFERENCE AND TRAVEL	Special Projects	01.0	30100.0	00000	21000	5220	0004030	139.00	139.00
				04/09/2010			SDSU RESEARCH FOUNDATION								
04/09/10	54790	A		04/09/2010	SANTA MONICA AMUSEMENTS, LLC	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	50250.0	85000	10000	4310	0000002	456.00	456.00
				04/09/2010			SANTA MONICA AMUSEMENTS, LLC								
04/09/10	54791	C		04/09/2010	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL SERVICES	Business Services	01.0	00000.0	00000	73000	5820	0005000	125.38	125.38
				04/09/2010			FAGEN FRIEDMAN & FULFROST, LLP								
04/09/10	54792	C		04/09/2010	MILLER, BROWN, DANNIS ATTORNEYS	LEGAL SERVICES	Business Services	01.0	00000.0	00000	73000	5820	0005000	837.90	837.90
				04/09/2010			MILLER, BROWN, DANNIS ATTORNEYS								
04/09/10	54793	C		04/09/2010	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Special Education	01.0	33100.0	57700	21000	5630	0004040	519.87	519.87
				04/09/2010			AVC OFFICE AUTOMATION								
04/09/10	54794	C		04/09/2010	MILLER, BROWN, DANNIS ATTORNEYS	LEGAL SERVICES	Business Services	01.0	00000.0	00000	73000	5820	0005000	2,001.65	2,001.65
				04/09/2010			MILLER, BROWN, DANNIS ATTORNEYS								

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

4/3/2010 To 4/16/2010

PO Date	PO #	Stat	Change	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
04/12/10	54795	A		04/12/2010	BILINGUAL PLANET	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	01.0	90127.0	11100	10000	4210	2060000	183.41	
				04/12/2010											183.41	
04/12/10	54796	A	1	04/14/2010	CDW-G	COMPUTER SUPP/EQUIP	Culver City High School	01.0	01.0	90128.0	00000	27000	4410	4010000	1,186.76	
				04/12/2010											1,186.76	
04/14/10	54797	A		04/14/2010	APPLAUSE LEARNING	INSTRUCTIONAL SUPPLIES	middle school	01.0	01.0	00000.0	11100	10000	4310	3010001	392.03	
				04/14/2010											392.03	
04/12/10	54798	A		04/12/2010	OFFICE DEPOT	OFFICE SUPPLIES	Adult School	11.0	11.0	06390.0	41100	27000	4350	0000010	200.00	
				04/12/2010											200.00	
04/13/10	54799	A		04/13/2010	TRUE MEDIA CORP.	BOOKS	La Ballona Elementary	01.0	01.0	90127.0	11100	10000	4210	2060000	419.89	
				04/13/2010											419.89	
04/12/10	54800	A		04/12/2010	STECK-VAUGHN CO.	BOOKS	Adult School	11.0	11.0	90139.0	41100	10000	4110	0000010	853.88	
				04/12/2010											853.88	
04/12/10	54801	A		04/12/2010	PEARSON EDUCATION, INC.	BOOKS	Adult School	11.0	11.0	90139.0	41100	10000	4110	0000010	153.71	
				04/12/2010											153.71	
04/12/10	54802	A		04/12/2010	PAPER DIRECT	OFFICE SUPPLIES	Special Projects	01.0	01.0	07392.0	00000	21000	4350	0004030	58.22	
				04/12/2010											58.22	
04/12/10	54803	A		04/12/2010	SCHOLASTIC TEACHER STORE	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	01.0	90127.0	11100	10000	4210	2060000	163.76	
				04/12/2010											163.76	
04/12/10	54804	A		04/12/2010	PLAY WITH A PURPOSE	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	12.0	60600.0	85000	10000	4310	0000002	294.19	
				04/12/2010											294.19	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

4/3/2010 To 4/16/2010

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
04/12/10	54805	A		04/12/2010	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	50350.0	85000	10000	4310	0000002	2,118.18	
				04/12/2010		LAKESHORE LEARNING MATERIALS								2,118.18	
04/12/10	54806	A		04/12/2010	JOSTENS	OFFICE SUPPLIES	High School	01.0	00000.0	00000	27000	4350	4010001	4,538.33	
				04/12/2010		JOSTENS								4,538.33	
04/13/10	54807	A		04/13/2010	LS & S, LLC	INSTRUCTIONAL SUPPLIES	Undistributed Selpa	01.7	65000.0	50010	22000	4310	0000000	43.60	
				04/13/2010		LS & S, LLC								43.60	
04/13/10	54808	A		04/13/2010	CULVER CITY NEWS	ADVERTISING	Adult School	11.0	90138.0	41100	27000	5830	0000010	1,434.39	
				04/13/2010		CULVER CITY NEWS								1,434.39	
04/13/10	54809	A		04/13/2010	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	50350.0	85000	10000	4310	0000002	50.03	
				04/13/2010		LAKESHORE LEARNING MATERIALS								111.49	
				04/13/2010		LAKESHORE LEARNING MATERIALS								161.52	
04/13/10	54810	A		04/13/2010	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	60600.0	85000	10000	4310	0000002	160.05	
				04/13/2010		DISCOUNT SCHOOL SUPPLY								160.05	
04/13/10	54811	A		04/13/2010	RUSCO INC.	LOCKS AND KEYS	Culver City High School	01.0	00000.0	16001	27000	4350	4010000	10,920.13	
				04/13/2010		RUSCO INC.								10,920.13	
04/13/10	54812	A		04/13/2010	STUDIOS UNLIMITED	CONTRACT SERVICES RENDERED	Linwood Howe Elementary	01.0	91400.0	11100	10000	5810	2020000	3,120.00	
				04/13/2010		STUDIOS UNLIMITED								3,120.00	
04/13/10	54813	C		04/13/2010	THE RESTAURANT AT KELLOGG RANCH	CONFERENCE AND TRAVEL	Undistributed ROP	01.0	96352.0	71100	10000	5220	0000000	470.00	
				04/13/2010		THE RESTAURANT AT KELLOGG RANCH								470.00	
04/13/10	54814	A		04/14/2010	PEARSON K-12 CURRICULUM	CONFERENCE AND TRAVEL	Undistributed ED SVCS	01.0	90127.0	11100	10000	5220	0000000	10,500.00	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

4/3/2010 To 4/16/2010

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
						04/13/2010	54814	PEARSON K-12 CURRICULUM						10,500.00	
04/09/10	54815	A	1	04/16/2010	REDWOOD PRESS	OFFICE SUPPLIES	Office of Child Development	12.0	60600.0	85000	10000	4350	0000002	85.60	
			1	04/16/2010				01.0	00000.0	00000	27000	4350	4010001	57.07	
						04/09/2010	54815	REDWOOD PRESS						142.67	
04/13/10	54818	A		04/13/2010	ACI COMMUNICATIONS, INC.	REPAIRS - OFFICE EQUIPMENT	Adult School	11.0	06390.0	41100	27000	5630	0000010	208.27	
						04/13/2010	54818	ACI COMMUNICATIONS, INC.						208.27	
04/14/10	54822	C		04/14/2010	WELLS FARGO	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	5220	0001000	45.51	
						04/14/2010	54822	WELLS FARGO						45.51	
04/14/10	54823	A		04/14/2010	CULVER CITY CLUB VOLLEYBALL	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	91400.0	11100	10000	4310	3010000	526.81	
						04/14/2010	54823	CULVER CITY CLUB VOLLEYBALL						526.81	
04/14/10	54824	A		04/14/2010	SUPER DUPER PUBLICATIONS	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	91400.0	11100	10000	4310	2060000	218.09	
						04/14/2010	54824	SUPER DUPER PUBLICATIONS						218.09	
04/14/10	54825	A		04/14/2010	RODGERS & MCDONALD	ADVERTISING	Adult School	11.0	06390.0	41100	27000	5830	0000010	4,405.64	
						04/14/2010	54825	RODGERS & MCDONALD GRAPHICS						4,405.64	
04/14/10	54826	A		04/14/2010	COMPLETE BUSINESS SYSTEMS	OFFICE SUPPLIES	middle school	01.0	00000.0	00000	27000	4350	3010001	1,476.14	
						04/14/2010	54826	COMPLETE BUSINESS SYSTEMS						1,476.14	
04/14/10	54827	A		04/14/2010	PRADO SIGNS INC.	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	60600.0	85000	10000	4310	0000002	432.00	
						04/14/2010	54827	PRADO SIGNS INC.						432.00	
04/14/10	54828	A		04/14/2010	RYANE NICOLE HARRIS	CONSULTANTS	Office of Child Development	12.0	60600.0	85000	10000	5850	0000002	1,500.00	

Report ID: LAPO009C **Board List Purchase Order Report** **Page No. 6**
District : 64444 **CULVER CITY UNIFIED SD** **Run Date: 04/17/2010**
Purchase Orders/Buyouts To The Board for Ratification From : 4/3/2010 To 4/16/2010 **Run Time: 06:12:19AM**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified **WEEKLY**

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
04/14/10	54920	A		04/14/2010	SCHOOLS LINKED FOR INSURANCE	FEES, LICENSE	54828	11.0	63900.0	00000	00000	9532	00000000	1,611.17	1,500.00
				04/14/2010		Undistributed Bus Svcs		12.0	90282.0	00000	00000	9532	00000000	3,759.41	
				04/14/2010				01.0	00000.0	00000	00000	9532	00000000	47,261.10	
				04/14/2010				13.0	53100.0	00000	00000	9532	00000000	1,074.12	
				04/14/2010											53,705.80
SCHOOLS LINKED FOR INSURANCE MGMT															

Total by District : 64444 146,721.45 146,721.45

End of Report LAPO009C

NONPUBLIC SCHOOLS:
APPROVED YTD: \$3,338,571.52

BOARD REPORT

4/27/10
9.3

9.3 Approval is Recommended for Acceptance of Gifts

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Culver City Unified I.T. Dept.	Mrs. Patti Jaffe 1 HP Laserjet 2200D printer
Culver City Middle School	Tanjeema Islam \$63.36
	Mr. Todd Nakamoto \$250
El Marino Language School	Mr. Aaron Seligman \$100

RECOMMENDED MOTION: That the Board accepts with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4 Certificated Personnel Services Report No. 18

I. Authorization and Ratification of Employment

A. Director Pupil Personnel Services – District
Effective July 1, 2010

1. Sotelo, Andrew A.

B. Temporary Teacher – High School
Effective April 19, 2010 through June 18, 2010

1. Schlah, Erich

C. Extra Assignment – District, Translation Services for Hearing and Documents
Effective January 26, 2010 at \$35.00 per hour, one hour only
Funding Source: FLAP Grant

1. Omuro, Mitsuko

D. Extra Assignment – El Marino, 2009/2010 Leadership Team
Effective August 1, 2009 through June 18, 2010 at \$35.00 per hour, not to exceed 6 hours
Funding Source: Empower Our Schools

1. Egan, Johanna
2. Haro, Ana
3. Hebert, Anna
4. Martinez, Myrna
5. Miller, Samantha
6. Mizuta, Naoko
7. Sekiguchi, Saori
8. Shiratori, Mina

E. Extra Assignment – High School, Special Education Department Chair
Effective October 1, 2009 through May 31, 2010
Funding Source: General Fund

- | | | | |
|----|----------------------|-------------------------|----------------|
| 1. | Scherling, Kathy | October, November, 2009 | \$273. stipend |
| 2. | Lockhart, William | November 2009 | \$ 93. stipend |
| 3. | Fournier, Anthony | December 2009 | \$182. stipend |
| 4. | Kaiser, Diane | January 2010 | \$182. stipend |
| 5. | Donahue, Doreen | February 2010 | \$364. stipend |
| 6. | Roth, John | March, 2010 | \$182. stipend |
| 7. | Velasquez, Christina | April 2010 | \$182. stipend |
| 8. | Phillips, Dan | May 2010 | \$182. stipend |

BOARD REPORT

9.4 Certificated Personnel Services Board Report No. 18 -Page 2

I. Authorization and Ratification of Employment - continued

F. Extra Assignment – High School, AVPA Cabaret Night 2010
Effective February 1, 2010 through February 7, 2010
Funding Source: Sony

- | | | | |
|----|----------------|-------------|----------------|
| 1. | Michel, Lisa | Co-Director | \$750. stipend |
| 2. | Silver, Sheila | Producer | \$400. stipend |
| 3. | Spano, Tony | Co-Director | \$650. stipend |

G. Extra Assignment – High School, Peer Tutoring Substitute
Effective February 21, 2010 through June 18, 2010 at \$35.00 per hour, as needed
Funding Source: Empower Our Schools

1. Fontijn, Mariah

H. Extra Assignment – Linwood Howe, Substitute Teacher to Work with Special Needs Student
Effective March 25, 2010 through April 16, 2010 at \$160.00 per day
Funding Source: Special Education

1. Thompson, Jennifer

I. Extra Assignment – District, Home Teacher
Effective April 5, 2010 at \$39.13 per hour, as needed
Funding Source: Special Education

1. Jacklin, Michele

II. Leaves

- | | | |
|----|-----------------------------|--|
| 1. | Michel, Lisa
High School | Personal Leave of Absence Without Pay
August 25, 2010 through June 17, 2011 |
| 2. | Thorup, Erica
La Ballona | Personal Leave of Absence Without Pay
August 25, 2010 through June 17, 2011 |

III. Resignations

- | | | |
|----|-------------------------------|---|
| 1. | Ficek, Zachary
High School | Effective April 19, 2010
Reason: Personal |
| 2. | Lee, Heather
Middle School | Effective June 19, 2010
Reason: Moving out of area |

BOARD REPORT

9.4 **Certificated Personnel Services Board Report No. 18 – Page 3**

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 18

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Classified Personnel Services Report No. 18

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Muto, Sue
Substitute Clerk Typist
District Office – Pupil Personnel Services
Not to exceed 8 hours per day
Funding Source: General Fund
Effective April 5, 2010 through
April 12, 2010
Hourly, as needed

B. Instructional Assistants

1. Perez Ocejo, Araceli
Instructional Assistant
Linwood Howe – Extra Assignment –
After School Test Preparation
Not to exceed 16 hours
Funding Source: ELAP
Effective April 5, 2010 through May 28, 2010
Range 12

C. Adult School Lecturers

1. Demitroff, Genea
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School – Fee Based
Effective April 17, 2010
Hourly, as needed

D. Stipend Assignments

1. Carson, Julie
Temporary Choreographer
High School AVPA – Cabaret Night
Funding Source: AVPA
Effective February 1, 2010 through
February 7, 2010
Stipend of \$350.00
2. Luthi, Christopher
Temporary Accompanist
High School AVPA – Cabaret Night
Funding Source: AVPA
Effective February 1, 2010 through
February 7, 2010
Stipend of \$800.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 18 – Page 2

II. Authorization, Approval & Ratification of Separation of Employment

1. Eckberg, Margaret
Personnel Technician
District Office – Human Resources
8 hours per day, 12 months per year
Retirement
Effective June 30, 2010
Confidential Salary Schedule
2. Carvajal, Felix D.
Substitute School Custodian
Maintenance, Operations & Transportation
Personal
Effective March 22, 2010
Hourly, as needed

III. Authorization, Approval & Ratification of Revision to Board Item Previously Approved on Board Report #13; 02/09/10; Change in Stipend Amount

1. Vasquez, Diego
Temporary Assistant Baseball Coach
High School
Funding Source: Athletic – General Fund
Effective February 11, 2010 through
May 10, 2010
From: Stipend of \$1,100.00
To: Stipend of \$2,000.00

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 18

Moved by:

Seconded by:

Vote:

9.6 Enrollment Report

The attached report displays enrollment information for the seventh month of the 2009-2010 school year. The report is presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Enrollment Report for the seventh month of the 2009-2010 school year as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District
Enrollment for the 7th School Month (2/8/10 - 3/5/10)
2009 - 2010

ELEMENTARY	EI Marino	EI Rincon	Farragut	La Ballona	Linwood Howe	Ind. Study	Total
K	132	90	86	108	88	0	504
1	132	81	86	89	79	0	467
2	120	83	72	76	73	0	424
3	121	89	80	59	79	1	429
4	120	73	85	84	77	0	439
5	114	85	87	89	74	1	450
Spec Class	0	0	5	0	37	0	42
Elementary Total	739	501	501	505	507	2	2755

SECONDARY	Middle School	High School	Culver Park	Ind. Study	Total
6	507			0	507
7	501			0	501
8	511			0	511
9		600	0	2	602
10		610	2	6	618
11		520	40	9	569
12		492	38	24	554
Spec Class	28	43	0	0	71
Secondary Total	1547	2265	80	41	3933

Total K-12 Enrollment	6688
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PRESCHOOL

Linwood Howe	EI Marino	EI Rincon	Farragut	La Ballona	CEE	Total
56	17	40	8	88	99	308

ADULT SCHOOL

Adult Basic Education	ESL	Citizenship	Adults with Disabilities	Voc. Education	Older Adults Prog	High School Subjects	Total
141	541	0	23	111	294	229	1339

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 229 students enrolled in high school subjects, 51 concurrently attend high school

Culver City Unified School District

Enrollment Comparison

08-09 vs 09-10

ELEMENTARY	1st		2nd		3rd		4th		5th	
	School Month		School Month		School Month		School Month		School Month	
	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10
El Marino	707	734	707	733	707	735	705	736	708	734
El Rincon	486	500	489	501	488	501	487	499	486	496
Farragut	490	503	491	504	490	506	490	505	493	508
La Ballona	498	514	500	507	499	505	491	508	487	505
Linwood Howe	488	510	490	506	489	507	487	511	488	507
Ind. Study	2	2	2	2	2	2	2	2	2	2
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Elementary Total	2669	2763	2679	2753	2675	2756	2662	2761	2664	2752

SECONDARY	1st		2nd		3rd		4th		5th	
	School Month		School Month		School Month		School Month		School Month	
	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10
Middle School	1526	1568	1531	1564	1530	1558	1525	1555	1525	1557
High School	2310	2322	2302	2318	2290	2296	2297	2277	2273	2280
Culver Park	76	65	75	64	74	67	75	78	72	80
Ind. Study	48	43	51	44	59	44	59	44	58	43
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Secondary Total	3960	3998	3959	3990	3953	3965	3956	3954	3928	3960

K-12 Total	6629	6761	6638	6743	6628	6721	6618	6715	6592	6712
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Culver City Unified School District

Enrollment Comparison

08-09 vs 09-10

ELEMENTARY	6th		7th		8th		9th		10th		11th	
	School Month		School Month		School Month		School Month		School Month		School Month	
	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10
El Marino	707	737	708	739	704		705		708		708	
El Rincon	490	501	490	501	487		485		486		486	
Farragut	492	510	493	501	492		490		489		490	
La Ballona	489	503	491	505	492		491		491		491	
Linwood Howe	491	507	490	507	497		499		497		498	
Ind. Study	3	2	3	2	2		2		2		2	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Elementary Total	2672	2760	2675	2755	2674	0	2672	0	2673	0	2675	0

SECONDARY	6th		7th		8th		9th		10th		11th	
	School Month		School Month		School Month		School Month		School Month		School Month	
	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10	08-09	09-10
Middle School	1523	1554	1524	1547	1526		1526		1528		1526	
High School	2252	2283	2250	2265	2241		2233		2227		2227	
Culver Park	76	77	79	80	79		82		80		73	
Ind. Study	54	40	56	41	58		59		62		64	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Secondary Total	3905	3954	3909	3933	3904	0	3900	0	3897	0	3890	0

K-12 Total	6577	6714	6584	6688	6578	0	6572	0	6570	0	6565	0
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4/27/10
9.7

BOARD REPORT

9.7 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week (May 2-8, 2010)

The Culver City Unified School District proudly recognizes Culver City Unified School District teachers for their hard work and dedication to the students of Culver City. The following proclamation, declaring the week of May 2-8, 2010 as Teacher Appreciation Week, is presented to the CCUSD teachers by the members of the Culver City Unified School District Board of Education in recognition of their tireless commitment to providing a quality education for students.

RECOMMENDED MOTION: That the Board of Education approves the Proclamation declaring the week of May 2-8, 2010 as Teacher Appreciation Week.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

Proclamation in Recognition of

TEACHER APPRECIATION WEEK

May 2 – 8, 2010

- WHEREAS**, Culver City Unified School District is proud of its teachers and considers them the soul of its educational system; and
- WHEREAS**, Culver City Unified School District teachers inspire and make a difference in the lives of students; and
- WHEREAS**, Culver City teachers are highly educated professionals who take seriously their role in educating their students through new and innovative methods; and
- WHEREAS**, Culver City teachers are one of the reasons that the Culver City Unified School District enjoys a reputation as one of the finest districts in Southern California; and
- WHEREAS**, a strong effective system of free public school education for all children and youth is essential to our democratic system of government; and
- WHEREAS**, the United States has made considerable progress in the social, technological, and scientific fields due to our system of free and universal public education; and
- WHEREAS**, much of this progress can be attributed to the qualified and dedicated teachers entrusted with the educational development of our children to their full potential; and
- WHEREAS**, teachers should be accorded high public esteem, reflecting the value the community places on public education; and
- WHEREAS**, Culver City Unified School District encourages everyone in the community, including students and parents, to recognize its teachers for their dedication and commitment to educating students,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Culver City Unified School District, hereby recognizes and honors the contributions of the certificated employees and proclaims the week of May 2, 2010 to be Teacher Appreciation Week, this twenty-seventh day of April, 2010.

Steven Gourley, President

Scott Zeidman, Esq., Vice President

Karlo Silbiger, Clerk

Kathy Paspalis, Esq., Parliamentarian

Patricia Siever, Member

Myrna Rivera Coté, Ed.D., Superintendent

BOARD REPORT

9.8 Approval is Recommended for the Proclamation in Recognition of Classified Employee Appreciation Week (May 16-22, 2010)

The Culver City Unified School District proudly recognizes Culver City Unified Classified Employees for their hard work and dedication to the students of Culver City. The following proclamation, declaring the week of May 16-22, 2010 as Classified Employee Appreciation Week, is presented to the CCUSD Classified Employees by the members of the Culver City Unified School District Board of Education in recognition of their tireless commitment to providing a quality education for students.

RECOMMENDED MOTION: That the Board of Education approves the Proclamation declaring the week of May 16-22, 2010, as Classified Employee Appreciation Week.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

Proclamation in Recognition of

CLASSIFIED EMPLOYEE APPRECIATION WEEK

May 16 – 22, 2010

WHEREAS, the Culver City Unified School District is proud of its classified employees and considers them an integral part of its educational system; and

WHEREAS, the efforts of classified employees in the Culver City Unified School District are essential and critical to the successful functioning of the District and the implementation of its programs; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment and play a vital role in providing for the welfare and safety of Culver City Unified School District's students; and

WHEREAS, the school district's classified employees are one of the reasons that the Culver City Unified School District enjoys a reputation as one of the finest districts in Southern California; and

WHEREAS, classified employees in the Culver City Unified School District assist in the support of all educational programs and services at all sites; and

WHEREAS, classified employees in the Culver City Unified School District strive for excellence in all areas relative to the educational community; and

WHEREAS, classified employees in the Culver City Unified School District serve as important role models to students and essential partners in the District's mission to provide a quality education to every student; and

WHEREAS, classified employees in the Culver City Unified School District are deserving of special recognition for their many contributions in a wide variety of roles to the institution of public education in this county, state and nation; and

WHEREAS, Culver City Unified School District encourages everyone in the community, including students and parents, to recognize our classified employees for the fine job they do every day of the year,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Culver City Unified School District hereby recognizes and honors the contributions of the classified employees and proclaims the week of May 16, 2010, to be Classified Employee Appreciation Week, this twenty-seventh day of April, 2010.

Steven Gourley, President

Scott Zeidman, Esq., Vice President

Karlo Silbiger, Clerk

Kathy Paspalis, Esq., Parliamentarian

Patricia Siever, Member

Myrna Rivera Coté, Ed.D., Superintendent

BOARD REPORT

4/27/10

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

BOARD REPORT

4/27/10

12.1

12.1 Potential Impact of Eliminating New Secondary Permits at CCUSD

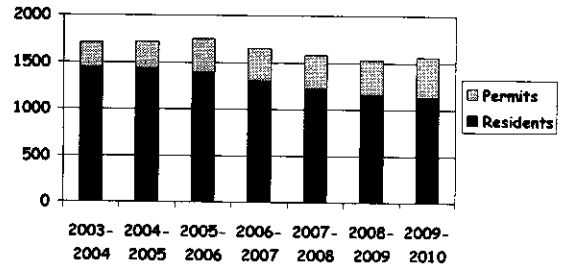
Drew Sotelo, Assistant Director of Child Welfare and Attendance, will present information on secondary enrollment trends, matriculation of current CCUSD students through high school, and the potential financial and educational impact of eliminating new secondary permits at CCUSD.

Potential Impact of Eliminating New Secondary Permits at CCUSD



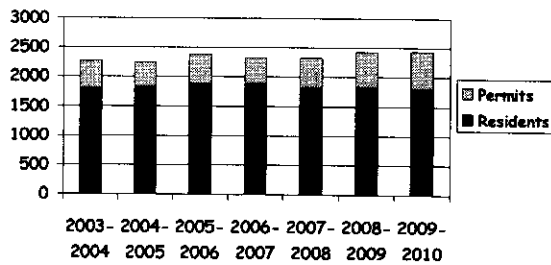
1

Middle School Enrollment Trends October 2003-2009



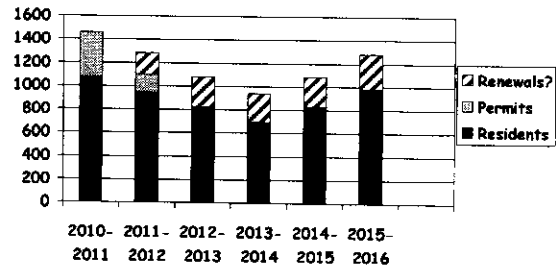
2

High School Enrollment Trends (Culver City High, Culver Park High, Independent Study High) October 2003-2009

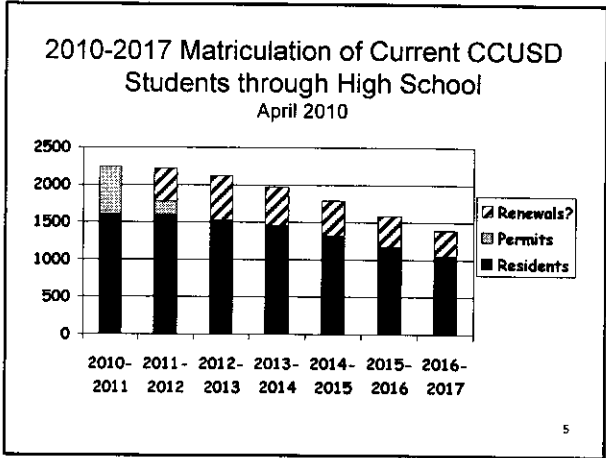


3

2010-2017 Matriculation of Current CCUSD Students through Middle School April 2010



4



Financial Impact

- Decrease in State Funding
- Decrease in Categorical Funding
- Decrease in Funding for Special Education
- Decrease in Revenue for OCD

Physical Plant Operating Costs remain essentially the same

6

Educational Impact

- Decrease in numbers of certificated and classified employees
- Decrease in intervention programs offered
- Decrease in the number of electives offered
- Decrease in the number of specialized courses offered

7

Projected Permit Timeline

- May 1 - Parent Employment and Senior Status Renewals; status of new requests
- May 15 - Estimate on the number of appeals to LAUSD
- June 1 - Update on number of appeals going to LACOE
- June 15 - September 15 - Final Decisions from LACOE

8

BOARD REPORT

**4/27/10
12.2**

12.2 2010-2011 Budget Update

Mr. Ali Delawalla, Interim Assistant Superintendent of Business Services, will provide an update of Culver City Unified School District's 2010-2011 budget.

BOARD REPORT

12.3 **First Reading of Revised Board Policy/Administrative Regulation 4127/4227/4327, Temporary Athletic Team Coaches**

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the district on a regular basis. District Administration recommends revision of Board Policy/Administrative Regulation 4127/4227/4327, Temporary Athletic Team Coaches to reflect the new law (AB 1025), which beginning July 1, 2010, requires any noncertificated or volunteer athletic team coach to obtain an Activity Supervisor Clearance Certificate (ASCC) from the California Teaching Commission (CTC). The policy is also revised to reflect Title 5 regulations regarding employment of athletic team coaches as temporary employees and to clarify law giving certificated employees a hiring advantage if they meet required qualifications.

TEMPORARY ATHLETIC TEAM COACHES

The Governing Board recognizes the importance of qualified temporary athletic team employs highly qualified coaches to for the district's sports and program and to the success of students in sports an interscholastic athletic activities. programs in order to enhance the knowledge, skills, motivation and safety of student athletes.

(cf. 6142.7 – Physical Education and Activity)

(cf. 6145.2 – Athletic Competition)

The Superintendent or designee ~~shall establish qualification criteria for all athletic coaches in accordance with law and with district standards and priorities. These criteria shall ensure that all coaches possess an appropriate level of competence, knowledge, and skill.~~ may employ a certificated or noncertificated employee, other than a substitute employee, to supervise or instruct interscholastic athletic activities as a temporary employee in a limited assignment capacity. (5 CCR 5590)

~~(5 CCR 559 – establishes the minimum qualifications for temporary athletic team coaches)~~

(cf. 4121 – Temporary/Substitute Personnel)

~~Any certificated teacher employed by the district who applies for a position as a temporary athletic team coach and who satisfies the qualification criteria established for~~ When hiring a person to fill a position as a temporary athletic team coach, the position shall first be offered the position made available to qualified certificated teachers currently employed by the district. (Education Code 44919)

Effective December 31, 2008, all district coaches, including volunteer coaches, shall have completed a coaching education program that meets the standards developed by the California Interscholastic Federation (CIF). Coaches shall bear the expense of the program. (Education Code 49032)

~~(cf. 5131.63 – Steroids)~~

The Superintendent or designee shall establish qualification criteria for all athletic coaches in accordance with law and district standards. These criteria shall ensure that coaches possess the proper credential or Activity Supervisor Clearance Certificate (ASCC) and an appropriate level of competence, knowledge and skill.

All coaches shall be subject to Board ~~policy policies,~~ and administrative regulations as and well as California Interscholastic Federation (CIF) bylaws and codes of ethical conduct.

(cf. 4118 – Suspension/Disciplinary Action)

(cf. 4218 – Dismissal/Suspension/Disciplinary Action)

(cf. 5131.1 – Bus Conduct)

~~(cf. 6145.2 – Athletic Competition)~~

(cf. 5131.63 – Steroids)

~~Volunteer athletic team coaches shall meet all the qualifications and competencies required of temporary athletic team coaches employed by the district.~~

(cf. 1240 — Volunteer Assistance)

BP 4127/4227/4327 (b)

Noncertificated coaches have no authority to give grades to students. (5CCR 5591)

(cf. 5121 – Grades/Evaluation of Student Achievement)

Legal Reference

EDUCATION CODE

35179-35179.7 Interscholastic athletics

44010 Sex offense

44011 Controlled substance offense

44258.7 Credential types; Activity Supervisor Clearance Certificate

44332-44332.5 Temporary certificates

44424 Conviction of a crime

44808 Liability when students are not on school property

44919 Classification of temporary employees

49024 Activity Supervisor Clearance Certificate

~~49030-39033~~ 49034 Performance – enhancing substances

CODE OF REGULATIONS, TITLE 5

5531 Supervision of extracurricular activities of pupils

5590-5596 Duties of Temporary Athletic Team Coaches

(6/97, 11/05) 3/10

Policy

Adopted: October 21, 1997

Policy

Revised: March 14, 2006

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

TEMPORARY ATHLETIC TEAM COACHESQualifications

~~At the first regular Governing Board meeting or within 30 days after selection of a temporary athletic team coach, whichever is sooner, the Superintendent or designee shall certify to the Board that all temporary athletic team coaches meet the qualifications and competencies required by law. (Code of regulations, Title 5, Section 5594)~~

~~Upon the recommendation of the Superintendent or designee, the Board shall certify to the State Board of Education, April 1 of each year, that the district conforms with state requirements governing the employment of temporary athletic team coaches. (Title 5, Section 5594)~~

Competencies

~~Temporary athletic team coaches shall give evidence of required competencies by one or more of the means listed for each area below:~~

The Superintendent or designee shall establish minimum qualification criteria for temporary athletic team coaches. These criteria shall include, but not necessarily be limited to, competencies in the following areas: (5 CCR 5593)

1. Care and prevention of athletic injuries, basic sports injury first aid, and emergency procedures, as evidenced by one of more of the following:
 - a. Completion of a college-level course in the care and prevention of athletic injuries and possession of a valid cardiopulmonary resuscitation (CPS) card
 - b. A valid sports injury certificate or first aid card, and a valid cardiopulmonary resuscitation (CPR) card
 - c. A valid Emergency Medical Technician (EMT) I or II card
 - d. A valid trainer's certification issued by the National or California Athletic Trainers' Association (NATA/CATA)
 - e. Possession of both valid CPR and first aid cards and P-practical experience under the supervision of an athletic coach or trainer or experience assisting in team athletic training and conditioning ~~and both valid CPR and first aid cards~~
2. Coaching theory and techniques in the sport or game being coached, as evidenced by one or more of the following:
 - a. Completion of a college course in coaching theory and techniques
 - b. Completion of I ~~in~~ inservice programs arranged by a school district or county office of education
 - c. Prior service as a student coach or assistant athletic coach in the sport or game being coached

- d. Prior coaching in community youth athletic programs in the sport being coached
 - e. Prior participation in organized competitive athletics at high school level or above in the sport being coached
3. Knowledge of the rules and regulations pertaining to the sport or game being coached, the league rules, and at high school level, the regulations of the California Interscholastic Federation (CIF)
 4. Knowledge of Child or adolescent psychology, as appropriate as it relates to sports participation, as evidenced by one or more of the following:
 - a. Completion of a college-level course in child psychology for elementary school positions and adolescent or sports psychology for secondary school positions
 - b. Completion of a seminar or workshop on human growth and development of youth
 - e. Prior active involvement with youth in school or community sports program (~~Title 5, Section 5593~~)

The Superintendent or designee may waive competency requirements for persons enrolled in appropriate training courses leading to acquisition of the competency, provided such persons serve under the direct supervision of a fully qualified coach until the competencies are met. (5CCR 5593)

Following the selection of a temporary athletic team coach, the Superintendent or designee shall certify to the Governing Board, at the next regular Board meeting or within 30 days, whichever is sooner, that the coach meets the qualifications and competencies required by 5 CCR 5593. By April 1 of each year, the Board shall certify to the State Board of Education that the provisions of 5 CCR 5593 have been met. (5 CCR 5594)

Volunteers who supervise or direct an athletic program shall meet the qualification criteria specified in 5 CCR 5593 required for temporary athletic team coaches employed by the district. Any volunteer who does not meet such criteria shall serve only under the supervision of a fully qualified coach and shall not be given charge of an athletic program.

(cf. 1240-Volunteer Assistance)

Additional Qualifications of Noncertificated Personnel and Volunteers

In addition to the qualifications listed above, any noncertificated persons employed to coach or supervise district athletic teams must first be determined: as a temporary athletic team coach shall: (5 CCR 5592)

(cf. 4212.5 – Security/Credit Check)

- ~~2-1.~~ To be free from tuberculosis and any other contagious disease that would prohibit certificated teachers from teaching, as verified by a written statement, renewable every four years, from a licensed physician or other person approved by the district (Title 5, Section 5592)

(cf. 4112.4/4212.4/4312.4 -- Health Examinations)

- 4 2. Not to have been convicted of any offense referred to in Education Code 44010, 44011 or 44424, or any offense involving moral turpitude or evidencing unfitness to associate them with children

Beginning July 1, 2010, any noncertificated employee or volunteer who supervises, directs, or coaches an interscholastic athletic team shall be required to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. (Education Code 49024)

(cf. 1240- Volunteer Assistance)

High School Coaching Education Program

Each high school athletic team coach or volunteer coach shall complete, at his/her expense, a coaching education program that meets the standards developed by the CIF. A high school coach who has completed the education program in another California school district shall be deemed to have met the requirement for this district. (Education Code 49032)

An individual who has not completed the education program may be assigned as a coach for no longer than one season of interscholastic completion. (Education Code 49032)

Code of Ethical Conduct

Employees providing supervisory or instructional services in interscholastic athletic programs and activities shall: (5 CCR 5596)

1. Show respect for players, officials and other coaches
2. Respect the integrity and judgment of game officials
3. Establish and model fair play, sportsmanship, and proper conduct
4. Establish player safety and welfare as the highest priority
5. Provide proper supervision of students at all times
6. Use discretion when providing constructive criticism and when reprimanding players
7. Maintain consistency in requireing all players to adhere to the established rules and standards of the game
8. Properly instruct players in the safe use of equipment
9. ~~Not~~ Avoid exerting undue influence on a student's decision to enroll in an athletic program at any public or private post secondary educational institution
10. ~~Not~~ Avoid exerting undue influence on students to take lighter academic course(s) in order to be eligible to participate in athletics

11. ~~Not~~ Avoid suggesting, provideing or encourageing any athlete to use nonprescriptive drugs, anabolic steroids, or any substance to increase physical development or performance that is not approved by the U.S. Food and Drug Administration, U.S. Surgeon General, or the American Medical Association
(cf. 5131.63-Steroids)
12. ~~Not~~ Avoid recruitment of athletes from other schools
13. Follow the rules of behavior and the procedures for crowd control as established by the ~~Board district and the league in which the district participates. (Title 5, Section 5596)~~

Regulation
Reviewed: October 21, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

4/27/10
12.4

BOARD REPORT

12.4 First Reading of Revised Board Policy/Administrative Regulation 1240, Volunteer Assistance

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the district on a regular basis. District Administration recommends revision of Board Policy/Administrative Regulation 1240, Volunteer Assistance to reflect New Law (AB 1025), which beginning July 1, 2010, requires any volunteer who supervises, directs, or coaches a student activity program sponsored by or affiliated with the district to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing (CTC).

Community Relations

VOLUNTEER ASSISTANCE

The Governing Board ~~encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.~~ recognizes that Volunteer assistance in schools can enriches the educational program, ~~enhances~~ increase supervision of students and contributes to school safety while strengthening the schools' relationships with the community. The Board ~~also encourages parents/guardians and other members of the community members~~ to serve as mentors providing support and motivation to students.

(cf. 1000 - Concepts and Roles)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4222 - Teacher Aides/Paraprofessionals)

(cf. 5020 Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

(cf. 6171 - Title I Programs)

The Superintendent or designee shall develop and implement a plan for recruiting, screening and placing volunteers, including strategies for reaching underrepresented groups of parents, guardians and community members. He/she may also recruit community members to serve as mentors and/or make appropriate referrals to community organizations.

~~(cf. 0420.3 - School Based Student Motivation and Maintenance Program)~~

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee shall establish procedures to protect the safety of students and adults. These procedures shall include laws related to tuberculosis testing and may also include laws related to criminal checks. In addition, the Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

As appropriate, the Superintendent or designee ~~Volunteers shall be provided~~ volunteers with information about school goals, programs and practices and ~~shall receive~~ an orientation and other training related to their specific responsibilities. ~~as appropriate.~~ Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that ~~capitalize~~ utilize ~~on~~ their skills and expertise and maximize their contribution to the educational program.

Beginning July 1, 2010, any volunteer who supervises, directs, or coaches a student activity program shall be required to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. This requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer non-teaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021. (Education Code 49024)

Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, do not significantly increase maintenance workloads and comply with employee commitments and contracts.

Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021).

Volunteers shall act in accordance with district policies, regulations and school rules. At their discretion, employees who supervise volunteers may ask any volunteer who violates school rules to leave the campus. Employees also may confer with the principal or designee regarding any such volunteers. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

(cf. 1150-Commendations and Awards)

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

Legal Reference:

EDUCATION CODE

8482-8484.6 After School Education and Safety program

8484.7-8484.9 21st Century Community Learning Center program

35021 Volunteer aides

35021.1 Automated records check

35021.3 Registry of volunteers for before/after school programs

44010 Sex offense; definition

44227.5 Classroom participation by college methodology faculty

44814 – 44815 ~~Duty~~ Supervision of students during lunch and other nutrition periods.

45125 Fingerprinting requirements

45340-45349 Instructional Aides

45360 - 45367 Teacher aides

49024 Activity Supervisor Clearance Certificate

49406 Examination for tuberculosis

GOVERNMENT CODE

~~3100-3109 Oath or affirmation of allegiance~~

3543.5 Prohibited interference with employees' rights

HEALTH AND SAFETY CODE

1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

1720.4 Public works; exclusion of volunteers from prevailing wage law

3364.5 Persons performing voluntary services for school districts

PENAL CODE

290 Registration of sex offenders

290.4 Information regarding sex offenders

290.95 Disclosure by person required to register as sex offender

CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance

101216 Health screening, volunteer in child care centers

UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I Programs

PUBLIC LAW 107-110

~~1119 Qualifications and duties of paraprofessionals, Title I Programs~~

Policy
adopted: April 1, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

Policy
revised: April 8, 2003

Community Relations

Volunteer Assistance

Definitions

Duties of Volunteers

~~Volunteers may supervise students during lunch and/or breakfast periods or may serve as non-teaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021, 44814, 44815)~~

Volunteers may assist certificated personnel in the performance of their duties, in the supervision of students, and in instructional tasks which, in the judgment of the certificated personnel to whom the volunteer ~~instructional aide~~ is assigned, may be performed by a person not licensed as a ~~certificated employee. classroom teacher~~. These duties shall not include assignment of grades to students. (Education Code 45343, 45344, 45349)

(cf. 4222 – Teacher Aides/Paraprofessionals)

(cf. 5148 – Child Care and Development)

(cf. 5148.2 – Before/After School Programs)

Volunteers may supervise students during lunch, breakfast, or other nutritional periods or may serve as non-teaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021, 44814, 44815)

~~Volunteers may work on short-term facilities projects pursuant to Governing Board policy and administrative regulation.~~

Qualifications of Volunteers

~~Volunteers providing supervision or instruction of students pursuant to Education Code 45349 shall give evidence of basic skills proficiency. (Education Code 45344.5, 45349) (cf. 4212 – Appointment and Conditions of Employment)~~

Volunteers who work in classrooms or on school campuses on a regular basis shall be required to be fingerprinted.

Beginning July 1, 2010, any volunteer who supervises, directs, or coaches a student activity program shall be required to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. This requirement shall not apply to volunteer

supervisors for breakfast, lunch, or other nutritional periods or to volunteer non-teaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021. (Education Code 49024)

(cf. 4127/4227/4327 – Temporary Athletic Team Coaches)
(cf. 6145 – Extracurricular and Cocurricular Activities)

A person who is required to register as a sex offender pursuant to Penal Code 290 shall not serve as a volunteer in a classroom or on a school campus. (Education Code 35021)

The Superintendent or designee shall verify by fingerprints or other reasonable means that persons servng who submit an application to serve as a volunteer instructional aides and non-teaching volunteer aides are registered as a sex offender are not registered as a sex offender pursuant to Penal Code 290.

Community Relations

No volunteer shall be assigned to provide supervision or instruction of students unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. Volunteers whose skin-tests negative shall thereafter be required to take a tuberculosis test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406)

(cf. 4112.4/4212.4/4312.4 – Health Examinations)

Drug and Alcohol Testing for Volunteer Drivers

Post-Accident Tests

Alcohol and controlled substance tests shall be conducted as soon after an accident as practicable on any volunteer driver:

1. ~~Who was performing safety sensitive functions with respect to the vehicle, if the accident involved loss of human life (49 C.F.R. 382.303)~~
2. ~~Who receives a citation under state or local law for a moving traffic violation arising from the accident (49 C.F.R. 382.303)~~

Volunteer drivers shall make themselves readily available for testing, absent the need for immediate medical attention. (49 C.F.R. 382.303)

No such volunteer driver shall use alcohol for eight hours after the accident, or until after he/she undergoes a post-accident alcohol test, whichever occurs first. (49 C.F.R. 382.209)

If an alcohol test is not administered within two hours of the accident or if a drug test is not administered within 32 hours, the district shall prepare and maintain records explaining why the test was not conducted. Tests shall not be given if not administered within eight hours after the accident for alcohol or within 32 hours for drugs. (49 C.F.R. 382.303)

Tests conducted by authorized federal, state or local officials shall fulfill post-accident testing requirements provided they conform to applicable legal requirements and are obtained by the district. Breath tests will validate only the alcohol test and cannot be used to fulfill controlled substance testing obligations. (49 C.F.R. 382.303)

Reasonable Suspicion Tests

An alcohol or drug test shall be conducted if a supervisor or district official trained in accordance with law has reasonable suspicion that a volunteer driver has violated the district's alcohol or drug prohibitions. This reasonable suspicion must be based on specific, contemporaneous, articulable observations concerning the volunteer's driver's appearance, behavior, speech or body odors. The observations may include indications of the chronic and withdrawal effects of controlled substances. (49 C.F.R. 382.307)

Alcohol tests are authorized for reasonable suspicion only if the required observations are made during, just before or just after the period of the work day when the volunteer driver must comply with alcohol prohibitions. An alcohol test may not be conducted by the person who determines that reasonable suspicion exists to conduct such a test. If an alcohol test is not administered within two hours of a determination of reasonable suspicion, the district shall prepare and maintain a record explaining why this was not done. Attempts to conduct alcohol tests shall terminate after eight hours. (49 C.F.R. 382.307)

A supervisor or district official who makes observations leading to a controlled substance reasonable suspicion test shall make a written record of his/her observations within 24 hours of the observed behavior or before the results of the drug test are released, whichever is earlier. (49 C.F.R. 382.307)

The Superintendent or designee shall ensure that the volunteer under reasonable suspicion is transported to the designated collection or testing site.

Enforcement

Any volunteer driver who refuses to submit to a post-accident or reasonable suspicion test, or to a follow-up test as described below, shall not perform or continue to perform safety-sensitive functions. (49 C.F.R. 382.211) Therefore, any volunteer driver who so refuses shall be immediately dismissed from all volunteer duties.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

A volunteer driver who is tested and found to have an alcohol concentration of .01 or greater may not perform or continue to perform safety-sensitive functions including driving a commercial motor vehicle.

A volunteer driver who tests positive for drugs or is found to have an alcohol concentration of .01 or greater shall be dismissed from all volunteer duties.

Maintenance of Records

Volunteer drug and alcohol test results and records shall be maintained under strict confidentiality and released only in accordance with law. Upon written request, a volunteer driver shall receive copies of any records pertaining to his/her use of drugs or alcohol, including any records pertaining to his/her drug or alcohol tests.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/ Privileged Information)

Notifications

Each volunteer driver shall receive educational materials that explain the requirements of the Code of Federal Regulations, Title 49, Part 382, together with a copy of the district's policy and regulations for meeting these requirements. The information shall identify all of the following: (49 C.F.R. 382.601)

1. The person designated by the district to answer volunteer drivers' questions about the materials
2. The categories of volunteer drivers who are subject to the Code of Federal Regulations, Title 49, Part 382
3. Sufficient information about the safety-sensitive functions performed by volunteer drivers to make clear what period of the work day the driver is required to comply with Part 382
4. Specific information concerning volunteer driver conduct that is prohibited by Part 382
5. The circumstances under which a volunteer driver will be tested for drugs and/or alcohol under Part 382
6. The procedures that will be used to test for the presence of drugs and alcohol, protect the volunteer driver and the integrity of the testing processes, safeguard the validity of test results, and ensure that test results are attributed to the correct volunteer driver
7. The requirement that a volunteer driver submit to drug and alcohol tests administered in accordance with Part 382

8. An explanation of what constitutes a refusal to submit to a drug or alcohol test and the attendant consequences
9. The consequences for drivers found to have violated the drug and alcohol prohibitions of Part 382, including the requirement that the driver be removed immediately from safety-sensitive functions and the procedures for referral, evaluation and treatment
10. The consequences for volunteer drivers found to have an alcohol concentration of .01 or greater
11. The effects of drugs and alcohol on an individual's health, work and personal life; signs and symptoms of a drug or alcohol problem (the driver's or a coworker's); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to an employee assistance program and/or referral to management (49 C.F.R. 382.601)
(cf. 4159 /4259/4359 - Employee Assistance Programs)
12. Other legal requirements, district policies and disciplinary consequences related to the use of alcohol and drugs.
(cf. 4020 - Drug and Alcohol-Free Workplace)

Each volunteer driver shall sign a statement certifying that he/she has received a copy of the above materials.(49 C.F.R. 382.601)

(cf. 4112.9 - Employee Notifications)

Before any volunteer driver operates a commercial motor vehicle, the district shall provide him/her with post-accident procedures that will make it possible to comply with post-accident testing requirements. (49 C.F.R. 382.303)

Before drug and alcohol tests are performed pursuant to the Code of Federal Regulations, Title 49, Part 382, the district shall inform volunteer drivers that the tests are required by these regulations. (49 C.F.R. 382.113)

The district shall notify a volunteer driver of the results of reasonable suspicion and post-accident drug test if the test results are verified positive. The district shall also tell the volunteer driver which controlled substance(s) were verified as positive. (49 C.F.R. 382.411)

(cf. 3514-Environmental Safety)

(cf. 3514.1 – Hazardous Substances)

(cf. 714-Architectural and Engineering Services)

Regulation

Reviewed: April 1, 1997

Regulation

Revised: April 8, 2003

Regulation

Revised: October 24, 2006

BOARD REPORT

04/27/10
12.5

12.5 First Reading of California Assembly Bill 1802

Board member, Scott Zeidman, requested that Assembly Bill 1802 be brought forward for review by the Board. Mr. Zeidman would like to request that the Board agree to send a letter of support to the Senator and Assembly Member representing the District.

Senator Curren Price
700 State Drive
Los Angeles, CA
90037

Speaker Emeritus Karen Bass
5750 Wilshire Blvd
Los Angeles, CA
90036

Dear Senator Price and Speaker Emeritus Bass

The Board of Education of the Culver City Unified School Districts is writing this letter in support of AB 1802. This legislation would authorize a parent or guardian of a pupil with diabetes to designate one or more school (voluntary) employees for the purpose of administering insulin to the pupil as necessary during the school day when a credentialed school nurse or other health care professional is not immediately available onsite at the school.

In the current economic climate, it is difficult if not impossible for school districts to have school nurses available at all school sites. It is not appropriate to require parents or family members to be available to care for a student's daily medical needs. It is equally unfair to require young children to wait until a nurse can arrive before they can eat. It is also not reasonable for school personnel to have to figure out what to do when a student who needs insulin cannot be assisted immediately by trained medical personnel. Further, it is inherently unfair to preclude students from accompanying their classes on field trips unless a family member goes along to take care of the student's insulin needs.

It does not require a trained medical professional to deliver insulin. Children of varying ages and their parents learn very quickly how to calculate the appropriate amount of insulin and to administer it. Children with diabetes need insulin at both predictable and unpredictable times during the day in order to manage glucose levels which reduces complications and allows them to live long and healthy lives.

AB 1802 is modeled on similar legislation that has been proven effective in other states and can be implemented with a minimal fiscal impact. Schools need a safe, fair, uniform way of dealing with this issue. Students need a safe, fair, healthy environment where they can learn, grow, and thrive. We urge you to give this measure your complete support.

Thank you.

BILL TEXT

INTRODUCED BY Assembly Member Hall
(Coauthor: Assembly Member Blumenfield)
(Coauthor: Senator Cox)

FEBRUARY 10, 2010

An act to add Section 49414.6 to the Education Code, relating to pupil health.

LEGISLATIVE COUNSEL'S DIGEST

AB 1802, as introduced, Hall. Pupil health: diabetes: insulin injections.

Existing law provides that each pupil who is required to take, during the regular schoolday, medication prescribed for him or her by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives a written statement from the physician detailing the method, amount, and time schedules by which the medication is to be taken and a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the physician's statement. Existing law, in the absence of a credentialed school nurse or other licensed nurse, authorizes a school district to provide voluntary emergency medical training to school personnel, as defined, to administer emergency medical assistance to pupils with diabetes suffering from severe hypoglycemia, subject to specified conditions.

This bill would authorize a parent or guardian of a pupil with diabetes, if a credentialed school nurse or other licensed health care professional is not immediately available onsite at the school, to designate one or more school employees as parent-designated school employees for the purpose of administering insulin to the pupil as necessary during the regular school day. The bill would authorize a parent-designated school employee to administer insulin only (1) on a volunteer basis, (2) in accordance with the performance instructions set forth by the licensed health care provider of the pupil, and (3) after receiving appropriate training. The bill would require that the parent or guardian submit a written statement, valid for a maximum of one year, indicating the names of the school employees being designated, stating that those employees have volunteered to serve and have submitted a letter of intent, as specified, and acknowledging the provisions discussed below regarding immunity from criminal and civil liability. The bill would require the school district to keep a copy of that statement and to obtain other specified statements from the physician of the pupil and the parent or guardian. The bill would require a school district, within 3 business days of receiving a written request from the parent or guardian of a pupil with diabetes to notify school staff regarding the intent of the parent or guardian to designate school employees to administer insulin to the pupil, and to distribute to all staff members a written notice regarding that request, as specified. The bill would authorize a licensed health care professional, as described, to provide training to parent-designated school employees in the administration of insulin and to supervise those employees in performing that task. The bill would provide that a parent-designated school employee who, acting in good faith and in substantial compliance with the instructions of the pupil's licensed health care professional, administers insulin pursuant to the bill's provisions is not liable in any criminal action or for civil damages in his or her individual or official capacity as a result of administering the insulin. By requiring school districts to perform additional duties, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: yes.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. (a) The Legislature finds and declares all of the following:

(1) Diabetes is an incurable disease in which the body does not produce or properly use

insulin, a hormone needed for daily life.

(2) Diabetes is the sixth leading cause of death in the United States.

(3) Numerous medical and scientific studies have shown that the complications associated with the disease can be prevented through proper disease management.

(4) Approximately 15,000 children in California have diabetes, many of whom attend public schools.

(5) The vast majority of pupils with diabetes must receive insulin by injection or through an insulin pump one or more times each day during school hours as well as during other school activities.

(6) Lack of access to insulin whenever needed during the school day puts pupils with diabetes at risk for developing serious, and potentially life-threatening, short and long-term complications of the disease as well as diminishing their ability to learn.

(7) While schools have ensured that the majority of children with diabetes have assistance with blood glucose monitoring and glucagon administration in the event of an emergency, accessing assistance with insulin administration remains very difficult.

(8) There is a severe nursing shortage in California, especially in public elementary and secondary schools, with the result that, according to the California School Nurses Organization, there is only one credentialed school nurse for every 2,700 pupils in the California public school system.

(9) The subject of which employees a school district may designate to administer insulin to pupils as required by their medical condition remains controversial, and school districts have experienced significant confusion and uncertainty in determining how to meet the needs of these pupils because school nurses or other health care professionals are not always available to administer insulin as prescribed by their health care providers.

(b) It is therefore the intent of the Legislature in enacting this act to clarify and expand upon existing law to provide school districts with explicit options and added flexibility in providing insulin administration to pupils who require this service by establishing protocols that parents of pupils with diabetes may use to designate volunteer school employees to be trained to administer insulin to the pupil.

SEC. 2. Section 49414.6 is added to the Education Code, to read:

49414.6. (a) Notwithstanding the Nursing Practice Act (Chapter 6 (commencing with Section 2700) of Division 2 of the Business and Professions Code) or any other provision of law, if a credentialed school nurse or other licensed health care professional is not immediately available onsite at the school, the parent or guardian of a pupil with diabetes may designate one or more school employees for the purpose of administering insulin to the pupil as necessary during the regular school day, as defined in subdivision (g) of Section 601 of Title 5 of the California Code of Regulations. A parent-designated school employee may administer insulin pursuant to this section only (1) on a volunteer basis, (2) in accordance with the performance instructions set forth by the licensed health care provider of the pupil, and (3) after receiving appropriate training pursuant to subdivision (b). The parent or guardian shall file a written statement, valid for a maximum of one year, indicating the names of the school employees being designated, stating that those employees have volunteered to serve as parent-designated school employees and have submitted the letter of intent described in subdivision (d), and acknowledging the immunity from criminal and civil liability provided in subdivision (h). The school district shall keep a copy of this statement and shall obtain the statements required by subdivision (a) of Section 49423.

(b) A school employee may serve as a parent-designated school employee pursuant to subdivision (a) only if he or she has been trained in administering insulin by a licensed nurse, physician, certified diabetes educator, or other health care professional with expertise in diabetes. A health care professional employed by the school district provides training pursuant to this subdivision shall not be responsible for the supervision of the parent-designated school employee in administering medication to the pupil.

(c) Within three business days of receiving a written request from the parent or guardian of a pupil with diabetes that school staff be notified regarding the intent of the parent or guardian to designate school employees to administer insulin to the pupil, a school district shall distribute to all staff members a written notice regarding that request that contains all of the following information:

(1) A statement that the parent or guardian of a child with diabetes is seeking to designate school employees to administer insulin to the pupil.

(2) A statement, consistent with subdivision (d), that a designee will only administer insulin on a volunteer basis and that the school district will take no action against any staff member who does not volunteer for designation.

(3) A statement that training will be provided to all parent-designated school employees, pursuant to subdivision (b).

(4) A statement that parent-designated school employees are protected from liability

pursuant to subdivision (h).

(5) Information regarding who to contact to volunteer to be a parent-designated school employee.

(d) Each parent-designated school employee shall submit a voluntary letter of intent stating the employee's willingness to serve as a parent-designated school employee. A school employee shall not be required or coerced in any manner to serve as a parent-designated school employee. The school district shall take no disciplinary or retaliatory action against any school employee who does not volunteer to serve as a parent-designated school employee.

(e) All materials necessary to administer insulin shall be provided by the parent or guardian of the pupil.

(f) Notwithstanding any other provision of law, a licensed health care professional, including a physician, credentialed school nurse, registered nurse, or certificated public health nurse, may provide training to parent-designated school employees in the administration of insulin and supervise those employees in performing that task.

(g) This section is not intended to alter or diminish the rights of pupils to receive medication at school or to restrict the persons who may be designated by the school district to administer that medication under any other provision of law. Nothing in this section alters or diminishes the rights of eligible pupils or the obligations of school districts under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.) or Section 504 of the federal Rehabilitation Act (29 U.S.C. Sec. 701 et seq.), and the federal Americans with Disabilities Act (42 U.S.C. Sec. 12101 et seq.), and the failure of a parent to designate a school employee pursuant to subdivision (a) does not alter the school district's obligation to administer insulin under those laws.

(h) A parent-designated school employee who, acting in good faith and in substantial compliance with the instructions of the pupil's licensed health care professional, administers insulin pursuant to this section shall not be liable under state law in any criminal action or for civil damages in his or her individual or official capacity as a result of administering the insulin.

SEC. 3. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

CULVER CITY UNIFIED SCHOOL DISTRICT E-MAIL DISCLAIMER. This communication and any documents, files, or previous e-mail messages attached to it constitute an electronic communication within the scope of the Electronic Communication Privacy Act, 18 USCA 2510. This communication may contain non-public, confidential, or legally privileged information intended for the sole use of the designated recipient(s). The unlawful interception, use or disclosure of such information is strictly prohibited under 18 USCA 2511 and any applicable laws.

BOARD REPORT

04/27/10

14.1a

14.1a Approval is Recommended for Budget Allocations for Board Members Patricia Siever to Attend the California School Boards Association's Delegate Assembly Meeting in Sacramento, CA, May 22-23, 2010

Board member Patricia G. Siever has been appointed to CSBA's Delegate Assembly, a body that represents a broad spectrum of viewpoints and a wealth of experience and knowledge from every region of the state. The Delegate Assembly is a link in CSBA's governance structure and they meet twice a year, once in May and once in late November or early December.

Ms. Siever would like to attend the upcoming meeting scheduled in Sacramento, CA, May 22-23, 2010.

The budget for Board members' conference and travel was cut during the 2008-2009 school year due to budget cuts. It was requested that consideration for any Board members to attend a conference be agendized.

The following expenses are being submitted to the Board of Education for authorization to allocate funds from the District budget for Ms. Siever to attend the Delegate Assembly.

1. Allocate/authorize up to \$44.00 for the luncheon. There is no registration fee for the Delegate Assembly.
2. Two nights hotel accommodations in the amount of \$139.00 per night
3. Airplane costs not to exceed \$200.00

RECOMMENDED MOTION: That the Board approve an allocation up to \$522.00 for Ms. Siever to attend the CSBA Delegate Assembly in Sacramento, CA, May 22-23, 2010.

Moved by:

Seconded by:

Vote:

California School Boards Association

April 16, 2010

Ms. Patricia Siever
Delegate, Region 24
4747 Maytime Lane
Culver City, CA 90230



Dear Ms. Siever:

Congratulations on your appointment to the Delegate Assembly. It is my pleasure to welcome you to CSBA's Delegate Assembly, a body that represents a broad spectrum of viewpoints and a wealth of experience and knowledge from every region of the state. Your term begins immediately and will expire on **March 31, 2011**. If you have not already done so, please complete and return the enclosed member profile information sheet.

The Delegate Assembly is a vital link in CSBA's governance structure, setting the general policy direction for the Association and working with local districts, county offices, the Board of Directors and Executive Committee. Delegates ensure that the Association reflects the interests of school districts and county offices of education throughout the state.

The Delegate Assembly meets twice a year, once in May and once in late November or early December. The next meeting will occur on Saturday, May 22 and Sunday, May 23 in Sacramento at the Hyatt Regency. There is a new Delegate Orientation on Saturday, May 22 from 8:45 – 9:30 a.m. where you will receive a packet that contains specific information to your role as a Delegate and an opportunity to meet the Executive Committee.

Please do not hesitate to contact Michelle Neto in the Administration department at 800-266-3382 should you have any questions. Additional information about CSBA can be found on the CSBA Web site at www.csba.org.

I look forward to meeting you in May.

Sincerely,

A handwritten signature in black ink that reads "Frank C. Pugh".

Frank C. Pugh
President

Enclosure

c: Sharon Stys, Region 24 Director
Superintendent's Office

BOARD REPORT

**04/27/10
14.1b**

14.1b Approval is Recommended for Board Member Protocols Suggested at Special Board Meeting, April 6, 2010

Superintendent Dr. Coté and Board members devised a list of suggestions for Board Member Protocols at the Special Board Meeting which took place on April 6, 2010. The suggestions are hereby submitted for adoption.

RECOMMENDED MOTION: That the Board approve Board Member Protocols suggested on April 6, 2010 as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District

OFFICE OF THE SUPERINTENDENT

SPECIAL BOARD MEETING BOARD PROTOCOLS

The following suggested protocols (procedures) were made by members of the Culver City Unified School District Board of Education at the Special Meeting on Superintendent/Board Governance held on **April 6, 2010**.

- Provide the public with information on the Brown Act regulations that restrict Board discussion with the public. (Put on agenda/speaker cards)
- Be sure to inform the Board of all important/critical issues. Make phone calls in addition to email if necessary.
- Develop a 12 month Board Meeting Agenda Calendar for Board members. Put it on the website.
- When interviews for administrative positions are scheduled, send out an email seeking Board volunteers to sit in on first round interviews.
- Provide clarity to Board members on what constitutes a conflict of interest that would cause a Board member to recuse himself/herself from voting on an item.
- Change Friday Memo format and schedule for site principals to:
 - one page maximum
 - written only on the first and third Fridays of each month
 - send to Board members by email rather than hard copies
- Send out Board Meeting agendas by email to all Board members (for information purposes only) after agenda is approved by Board President or Board Vice-President.
- Move Board Agenda items to maximize effectiveness and provide important information before Board members need to take action on an item.
- Board Meeting Recess should automatically take place after two hours.
- Every effort should be made to shorten Board Meetings by ½ hour. It is difficult to make important decisions after 10:00 p.m.
- Action Items presented to the Board should follow this format:
 - Staff Presentation
 - Comments by the public
 - Board discussion
 - Vote

- Ad hoc committees can be helpful to the Board as opposed to standing Board committees which limit information to just those members assigned to the standing committee.
- Board Committees must follow Brown Act Regulations and make recommendations directly to the Board. Superintendent's Committees make recommendations to the Superintendent who then may bring the issue to the Board's attention for information or action.
- Review the Board Bylaw on the role of the Board President.

Dr. Myrna Rivera Coté
Superintendent
Culver City Unified School District

BOARD REPORT

4/27/10
14.2a

14.2a Approval is Recommended for the Suspended Expulsion of Pupil Services Case #21-10

Under AR 5144.1(s) the Board of Education may suspend enforcement of an expulsion.

The suspension of the enforcement of an expulsion shall be governed by the following:

- a) The Board may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation.
- b) During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status.
- c) The suspension of the enforcement of an expulsion order may be revoked by the Board of Education if the student commits any of the acts listed under "Grounds for Suspension and Expulsion."
- d) When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order.

District Administration recommends that Case #21-10, a 5th grade student at Farragut Elementary School, be expelled from the Culver City Unified School District and that the student's expulsion be suspended, under the terms and conditions of a stipulated expulsion that will remain in effect until August 2010.

RECOMMENDED MOTION: That the Board suspend the Stipulated Expulsion of Case #21-10 until August 2010 and that the student be allowed to attend Culver City Independent Study School.

Moved by:

Seconded by:

Vote:

BOARD REPORT

4/27/10

14.2b

14.2b Approval is Recommended for the Carl Perkins Grant Application 2010-2011

State and Federal regulations require Board approval of the annual submission of the Carl Perkins Career and Technical Education Improvement Act of 2006 Application for 2010-2011 Funding. The funds associated with this application will provide our students state of the art career and technical training in Media & Design Arts and Music Technology; help our students pursue their career goals in higher education, technical schools and the professional industry; and provide full and equitable participation in such programs for special populations.

RECOMMENDED MOTION: That the Board approve the Carl Perkins Grant Application 2010-2011.

Moved by:

Seconded by:

Vote:

DUE DATE: May 1, 2010

**Carl D. Perkins Career and Technical Education Improvement Act of 2006
 APPLICATION FOR 2010-11 FUNDING**

Local Educational Agency (LEA): Culver City Unified School District		County-District (CD) Code: 19-64444
Address of LEA: 4034 Irving Place Culver City, CA 90232		Check Appropriate Box: <input type="checkbox"/> Sec. 112 - State Institutions <input checked="" type="checkbox"/> Sec. 131 - Secondary <input type="checkbox"/> Sec. 132 - Adult/ROCP
Name of LEA Superintendent or Chief Administrator: Dr. Myrna Rivera Coté		
Allocation Amount: \$ 26,983		Board Approval Date: April 27, 2010
Name of Perkins Coordinator: Gwenis Laura Title: Assistant Superintendent Educational Services	Telephone Number: (310) 842:4220 Extension: 4213 Fax Number: (310) 842-4274 E-mail Address: gwenislaura@ccusd.org	
Perkins Coordinator's Address (If different from LEA address above):		

CERTIFICATION: I hereby certify that all state and federal rules and regulations will be observed and that the assurances and certifications related to this program are accepted as the conditions in the operation of this program. The funds associated with this application will support the implementation of our 2008-2012 local Career Technical Education (CTE) Plan and provide a program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This funding will supplement state and local CTE funds and improve, enhance, or expand our CTE programs in the 2010-11 school year. I certify that, to the best of my knowledge, the information contained in this application is correct and complete.

Printed Name of Superintendent or Designee: Dr. Myrna Rivera Coté	Title (If not superintendent):
Signature of Superintendent or Designee:	Date:

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY	
Reviewed and Recommending Approval:	Date:
Final Approval:	Date:

SECTION I SIGN-OFF FORM FOR FEDERAL AND STATE ASSURANCES AND CERTIFICATIONS

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006. A signature on this page confirms that the documents listed below are complete and on file in the agency and that the superintendent or an authorized designee has reviewed the documents and agrees to comply with the assurances, certifications, terms, and conditions.

The general assurances and certification are available on the CDE Web site. See page 12 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application* for the specific link to each assurance and certification. The complete text of program specific assurance, certification, terms and conditions can be found on pages 25–32 in the *Request for Application*.

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2010–11 Grant Conditions

CERTIFICATION: As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 funding, I have read the assurances, certifications, terms and conditions associated with this grant and I agree to comply with all requirements as a condition of funding.

Printed Name Dr. Myrna Rivera Coté Title Superintendent

Signature _____ Date _____

SECTION II

SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

This form confirms that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2010–11 Perkins IV application for funds. Each special population category **must** be signed by the LEA's designated administrator or the certificated representative responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name Leslie J. Lockhart Title Director Special Projects
Signature _____ Date _____

Limited English Proficiency (English Learner Coordinator/Administrator)

Printed Name Leslie J. Lockhart Title Director Special Projects
Signature _____ Date _____

Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Rose Ecker Title Director Pupil Services
Signature _____ Date _____

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name Rose Ecker Title Director Pupil Services
Signature _____ Date _____

Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name Leslie J. Lockhart Title Director Special Projects
Signature _____ Date _____

Displaced Homemaker (Title IX Coordinator/Administrator)

Note: Required only on Section 132 (Adult) applications

Printed Name N/A Title _____
Signature _____ Date _____

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS (CORE INDICATORS)
SECONDARY**

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application*.

Secondary (continues on page 5)

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	State Level 2008/09	90% or more of the State level
1S1 Academic Attainment- Reading/ Language Arts	<p>Numerator: Number of 12th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE).</p> <p>Denominator: Number of 12th grade CTE concentrators.</p>	33.27%	50.98%	23.0%	20.7%
		X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No
1S2 Academic Attainment- Mathematics	<p>Numerator: Number of 12th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE.</p> <p>Denominator: Number of 12th grade CTE concentrators.</p>	50.38%	52.29%	22.0%	19.8%
		X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No
2S1 Technical Skill Attainment	<p>Numerator: Number of CTE concentrators enrolled in a capstone CTE course who received an "A", "B", or "C" grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.</p> <p>Denominator: Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.</p>	97.31%	94.76%	53.0%	47.7%
		X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No
3S1 Secondary School Completion	<p>Numerator: Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).</p> <p>Denominator: Number of 12th grade CTE concentrators who left secondary education during the reporting year.</p>	96.73%	100%	85.5%	76.95%
		X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No	X Yes <input type="checkbox"/> No

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	State Level 2008/09	90% or more of the State level
4S1 Student Graduation Rate	<p>Numerator: Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.</p> <p>Denominator: Number of 12th grade CTE concentrators.</p>	NA%	100%	83.2%	<p>74.88%</p> <p>X Yes <input type="checkbox"/> No</p>
5S1 Secondary Placement	<p>Numerator: Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.</p> <p>Denominator: Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.</p>	100%	100%	78.0%	<p>70.2%</p> <p>X Yes <input type="checkbox"/> No</p>
6S1 Non-traditional Participation	<p>Numerator: Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.</p> <p>Denominator: Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.</p>	100%	40.47%	23.0%	<p>20.7%</p> <p>X Yes <input type="checkbox"/> No</p>
6S2 Non-traditional Completion	<p>Numerator: Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an "A", "B", or "C" grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.</p> <p>Denominator: Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.</p>	100%	41.48%	18.0%	<p>16.2%</p> <p>X Yes <input type="checkbox"/> No</p>

SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS (CORE INDICATORS)
ADULT

Instructions are on page 19 of the Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010-11
Request for Application.

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	State Level 2008/09	90% or more of the State level
1A1 Technical Skill Attainment	<p>Numerator: Number of adult CTE concentrators enrolled in a CTE capstone course who passed an end-of-program assessment or earned a competency certificate during the reporting year.</p> <p>Denominator: Number of adult CTE concentrators enrolled in a CTE capstone course who took an end of program assessment or who were eligible to earn a competency certificate in a CTE program.</p>	____%	____%	70.0%	63.0%
					<input type="checkbox"/> Yes <input type="checkbox"/> No
2A1 Credential, Certificate, or Degree	<p>Numerator: Number of adult CTE concentrators enrolled in a CTE capstone course who earned an industry-recognized credential, certificate, degree, or completed a transfer program.</p> <p>Denominator: Number of adult CTE concentrators who were enrolled in a CTE capstone course.</p>	____%	____%	47.5%	42.75%
					<input type="checkbox"/> Yes <input type="checkbox"/> No
4A1 Student Placement	<p>Numerator: Number of adult CTE concentrators who left adult education and enrolled in postsecondary education or advanced training, entered military service, or employment as reported on a survey six months following the program year.</p> <p>Denominator: Number of adult CTE capstone concentrators who left adult education during the reporting year and responded to a follow-up survey.</p>	____%	____%	65.3%	58.73%
					<input type="checkbox"/> Yes <input type="checkbox"/> No
5A1 Non-traditional Participation	<p>Numerator: Number of adult CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields.</p> <p>Denominator: Number of all adult CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.</p>	____%	____%	23.0%	20.7%
					<input type="checkbox"/> Yes <input type="checkbox"/> No
5A2 Non-traditional Completion	<p>Numerator: Number of adult CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in nontraditional fields who passed an end-of-program assessment or earned a competency certificate.</p> <p>Denominator: Number of adult CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields who took an end of program assessment or who were eligible to earn a competency certificate.</p>	____%	____%	18.0%	16.2%
					<input type="checkbox"/> Yes <input type="checkbox"/> No

Program Improvement Form – Culver City Unified School District Met All State Established Performance Levels

An LEA that does not reach 90 percent of the state-established performance level for any core indicator must submit this form. Instructions are on page 21 of the *Carl D. Perkins Career and Technical Education Improvement Act 2006, 2010-11 Request for Application*.

EXAMPLE			
Core Indicator:	Explanation (Why did the LEA not meet the state-established performance level for this core indicator?):	Funding Source to be used to cover expenses:	Amount of funding:
(not meeting 90% level)	<p>Low numbers of female students enrolled in automotive and building trades programs.</p> <p>Strategy to improve performance level (Describe the strategy that will be used to improve the performance level for this core indicator.): Raise awareness among students and staff about non-traditional student participation.</p>	Perkins IV	\$200
6S1	<p>Planned activities (Describe the specific activities that will be employed to achieve the improvement strategy.):</p> <ol style="list-style-type: none"> 1. Meet with school counselors about non-traditional careers and student enrollment. 2. Produce handouts/brochures for students. 		
Core Indicator	Explanation:	Funding source to be used to cover expenses:	Amount of funding:
	N/A		
	Strategy to improve performance level:	Planned activities:	
Core Indicator	Explanation:	Funding source to be used to cover expenses:	Amount of funding:
	Strategy to improve performance level:	Planned activities:	

SECTION IV: PROGRESS REPORT TOWARD IMPLEMENTING THE LOCAL CTE PLAN

The implementation of every LEA's local CTE plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the 2009–10 school year.

Additionally, the LEA should set measurable CTE outcomes for the 2010–11 school year based on what has been learned and the core indicator data reported in Section III.

LEA personnel must respond to the following prompts or questions:

1. In the 2009–10 application (Section IV, question 3), the LEA identified three goals from the local CTE plan on which it would focus during the 2009–10 school year. What progress has the LEA made toward achieving those specific goals? How has the LEA improved, enhanced, or expanded CTE for students during 2009–10?
 - 1) To develop new and innovative delivery systems, including classes, workshops, and curriculum, which will improve and expand our program's offerings.
••We have doubled college classes through West LA College, including new instructors, bringing our students expanded offerings. We have also continued to create new workshops with professional artist-teachers who have brought industry standards into the classroom, helping our students achieve a higher level of understanding. For example, music students are working on Film Scoring with a professional composer/musician who works professionally in the field. Art students participated in on-going workshops in Adobe Illustrator and Photoshop. Projects and programs have become more diversified because of the opportunity to create with these new technologies. Art students are also now required to create an electronic portfolio of their work. Students must also demonstrate skills in Adobe Illustrator and Photoshop.
 - 2) To increase the diversity and numbers of stakeholders who provide leadership, advice, professional career models, and educational resources, which will expand students' exposure to industry professions and opportunities.
••We have made increased efforts to bring professionals into our program for various educational opportunities, whether it be a one-time workshop, or an ongoing multi-week workshop, or semester long classes. We have also partnered with various institutions, such as The Getty Museum, to connect students with professionals. Various projects with exhibition designers, curators, and conservationists give art students a diverse exposure to related professions. Music students have also worked with professional musicians and those who work in music business and the recording industry. The Center Theatre Group has also worked on a collaborative partnership with AVPA this year, offering workshops leading to a

3) To acquire additional and updated equipment, technology and training, which will allow faculty to teach with the latest and most professional resources.

•••We have continued to use Perkins funds to acquire updated equipment, including hardware and software. We have also brought in new professionals with the most recent training and experience to teach workshops. For the Music Program, computers, keyboards, Logic and ProTools software was purchased to create 3 stations for music composing, recording, film scoring, and sequencing.

Accomplishments in regards to CTE and how it helped strengthen CTE program in the areas in the Perkins Plan:

Arts, Media, and Entertainment (Media and Design Arts) – Visual Art Program

Development of Programming:

Workshops/Classes: Adobe Photoshop/Illustrator

Increase college course offerings in Digital Media, Graphic Design

Students Designed/Coordinated/Curated Exhibitions:

- "Teen Night" The Los Angeles County Museum of Art
- "Concepticon" The Museum of Contemporary Art
- "Retirement Bash" Performance Art Exhibition in association with The Museum of Contemporary Art with Artist Elana Mann, Senior Center in Culver City
- Ryman Arts Exhibition, California African American Art Museum
- "JAVA Gala, Kirk Douglas Theatre
- "Artworks" - Helms Building
- The Ivy Substation
- Culver City High School Set Design
- Student Exhibitions throughout the community/local/regional venues

Students exhibited artwork of a multitude of techniques including digital media, multimedia, interactive installation, as well as traditional drawing/painting, graphic art, and architectural drawings: Students have won scholarships and award recognition on the regional and national levels.

- Carnegie Hall ~ World Financial Center National Award winner
- The Los Angeles County Museum of Art
- The Museum of Contemporary Art
- The California African American Museum
- The Armory/Scholastic Art Competition Regional Award winners including "Gold", "Silver", and Honorable Mentions in the categories: Portfolios, painting, photography, mixed media, sculpture
- Eco-Logical Art Gallery
- Congressional Art Competition

- Program development with artist, Nick Cave, and UCLA Fowler Museum of Cultural History
- Sister Cities International Art Competition in Washington D.C.
- Rotary Club Art Competition
- PTSA Reflections Competition

Acceptance to Special Programs in Higher Education while in high school. By application/portfolio acceptance only:

- California State Summer School for the Arts, Valencia
- Saturday High, Pasadena Art Center: Graphic Design, Figure Drawing, Character Design Scholarship Winners
- Ryman Arts Program: Advanced courses in the visual arts at University of Southern California
- West Los Angeles College: Design, Drawing, Watercolor (Beginning and Advanced), Acrylic Painting, Introduction to Painting
- Summer of Art, OTIS College of Art and Design
- OTIS College of Art and Design College Preparatory classes including beginning and advanced drawing, digital imaging, and media arts
- The California State Summer School for the Arts
-

Internships Students were accepted:

- The Museum of Contemporary Art Apprenticeship Program
- The Los Angeles County Museum of Art Internship Program
- National People to People Ambassador Program

Students created Illustrations for newspaper publications:

- Theatre Collaboration between Center Theatre Group and The Actor's Gang
- L.A. Youth
- CCHS Centaurian

Student Design Logos/Print Media:

- Invitations to museum exhibitions, other Academy programs and productions
- T-shirt Designs
- Poster Designs

Students acceptance into Higher Education: Many still pending acceptance

- OTIS College of Art and Design
- Pasadena Art Center College of Design - Digital Media, Graphic Communications
- Parsons New School of Design ~ QuestBridge Scholar Recipient Graphic Design Major, \$220,000.00 full scholarship
- Academy of Art University - New Media/Computer Arts

- Maryland Institute College of Art
- Cooper Union School of Art
- Pacific Northwest College of Art
- Santa Monica Community College
- Rhode Island School of Design

Community Outreach:

- Family Sundays at The Los Angeles County Museum of Art
- Big Family Day at The Museum of Contemporary Art
- Farragut "Art Works exhibition/preparation/curatorial
- Student Docent lead tours - Los Angeles County Museum of Art
- Getty Museum Partnering for Career Day
- "Artwalk" tour of local art galleries
- Venice Artwalk
- HOK Architects donation for tour of Los Angeles Conservancy Architecture Tours

Fundraising/Budgeting: Academy Program, Art Sales, Springfest

Performing Arts (Production and Managerial Arts) – Music & Music Technology

Program

Performances:

- 12 football games for Marching Band and Drumline
- Winter Holiday Concert (all ensembles)
- Spring Concert - Collage (all ensembles, solo, chamber ensembles)
- Cabaret Night 2010 – collaboration with theatre, film, dance, and music
- Spring Musical Production - Pippin (collaboration with theatre, film, dance, and music departments using technology in filmed sequences, sound design, live sound mixing)
- String Ensemble performances
- Jazz Combo – Education Foundation, Open House
- Chamber Singers - various holiday performances (Rotary Club, Exchange Club, CCUSD functions)
- Performances at various school assemblies and pep rallies by Marching Band, Drumline, Flute Ensemble, String Ensemble, Jazz Ensemble, Jazz Combos
- SCSBOA Band Festival at Lakeside HS
- Java Gala benefit at the Kirk Douglas Theatre
- Sound tech students working on Cabaret Night, Dance Concert, Spring Concert, Java Gala

Ensembles:

Concert Choir, Concert Band, Marching Band, Drumline, Flute Ensemble, String Ensemble, Percussion Ensemble, Jazz Ensemble, Brass Ensemble, Jazz Combos

Honors:

- 2 students accepted to the Pasadena Tournament of Roses Honor Marching Band (2009-10)

- 10 students participated in the Cal. State LA Honor Band and Honor Choir in Feb, 2010
- 1 student accepted to the SCSBOA Honor Wind Ensemble (Jan. 2010)
- 2 students accepted to the SCSBOA Honor Jazz Band (Feb. 2010)
- Chamber Singers accepted to the L.A. Master Chorale High School Choir Festival, performance at Disney Hall (April 16, 2010)

Classes:

- Film Scoring & Music Technology - Chris Thomas, faculty (WLAC)
- Jazz Ensemble - Dr. Tony Spano, director (WLAC)
- Chamber Singers - Lisa Michel, director (WLAC)
- Percussion Ensemble and Drumline - Matt North, instructor
- Jazz Combos – Eric Paterson, coach
- String Ensemble – Dr. Tania Fleischer, volunteer director
- Music Recording and Songwriting – Dr. Tony Spano (workshops)

Collaborations:

Music students working on recording and scoring with film students

Master Classes:

- Aaron Sim, guitar
- Aubrey Foard, tuba
- members of the L.A. Master Chorale

Recording Production:

- 2 CDs of original student works
- 2 recording sessions of class projects (WLAC composition courses)

2. During the 2009–10 school year, how has the LEA's CTE Advisory Committee been involved in the ongoing development, implementation, and evaluation of CTE programs?

Members of the Advisory Committee have been instrumental in the on-going development of our CTE programs. For example, two current music-related members, Chris Thomas and Tim Juliano, have created both the technical facilities and classroom curriculum to expand our film scoring/composition and music recording programs. With materials and equipment acquired through Perkins over the past two years, we have instituted a classroom and lab situation allowing for students to be instructed as well as to work hands-on with various projects. Other music-related members have been closely involved, whether through teaching classes and workshops, to helping plan for acquisitions of appropriate materials and technical equipment.

Community arts organizations, such as the Museum of Contemporary Art, Los Angeles County Museum of Art, OTIS College of Art and Design, Center Theatre Group, The J. Paul Getty Museum, and their representatives close with our faculty and creative directors in developing and maintaining collaborative partnerships that

provide advice, materials and resources, as well as performance/exhibition space and artist residencies.

On-going communication between our advisors and creative directors allow for constant evaluation and modification of our programs to best serve the students and to keep our programs abreast of the latest updates in our fields.

3. What is the status of Career Technical Student Organizations (CTSOs) in the LEA's CTE programs? How has the LEA embedded leadership development in all CTE courses?

The nature of the AVPA program is to identify and develop leadership ability, giving students the opportunity to not only learn in an intensive and accelerated program, but to translate those skills into leadership positions in their career fields. Students are often leaders within the Culver City High School culture, taking on positions with our Associated Student Body (ASB) organization, being chosen as a student representative on various committees including the Board of Education, and participating in professional activities in the community. We also have many students who participate in the state-wide Youth in Government program. Students are also encouraged to teach workshops and mentor younger and less experienced students. Each faculty member and Creative Director in AVPA has been committed to developing and nurturing those leadership skills in our students. Many AVPA students are requested to produce and perform in the community, often for high-profile events.

Music students have been part of the Pink Elephant Music Company, the student organization for the music department in the Culver City HS Academy of Visual & Performing Arts. Students assume positions of leadership within the company. Students are also asked to lead projects, teach younger and less experienced students, and to create new and original work. There are many opportunities for students to direct student ensembles as well. Our String Ensemble, Flute Ensemble, and Brass Ensemble have been organized, rehearsed, and directed by students with professional artist mentorship. Performances outside of school or for school/district events are often coordinated by the students themselves. Outstanding leaders and performers are identified and selected for membership in various Honor Band and Choir ensembles (such as those hosted by Cal. State L.A., SCSBOA, and the L.A. Master Chorale).

We are considering a chapter of the Tri-M Music Honor Society, a program of MENC, the National Association for Music Education. The society fosters leadership and rewards students for their academic and musical accomplishments.

Art students gain leadership skills by participating in on-going competitions, awards, and scholarship opportunities. Students also are involved in internship programs which often involve formal presentations to community and district officials. Students teach and present to their peers as well. The student organization for Art, the Academy Young Artists, have elected leaders who help propose, coordinate, and implement events and activities, including exhibitions and fundraising.

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2010–11.

Goals and Expected Outcomes to focus on in 2010-11:

1. To increase student enrollment, recruit students within and outside district, which will provide greater diversity and opportunity to a wider student population.
2. To maintain and develop innovative delivery systems, including classes, workshops, and curriculum, which will expand our program's offerings.
3. To provide state of the art career and technical training in the arts, which will result in greater individual success in each students as they pursue their career goals in higher education, technical schools, and professional industry.
4. To increase the diversity and numbers of stakeholders who provide leadership, advice, professional career models, and educational resources, which will expand students' exposure to industry professions and opportunities.
5. To acquire, maintain, and update equipment, technology and training, which will allow faculty to teach with the latest and most professional resources.
6. To collect CCUSD testing data correlating achievement by AVPA and CTE students across all academic subject areas (including state standards and GPA).

SECTION V: SEQUENCE OF COURSES TO BE FUNDED WITH PERKINS IV IN 2010-11

Instructions are on page 22 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010-11 Request for Application*

Only sequences of courses identified in the LEA's approved Local CTE Plan, added or modified in the 2009-10 application, or submitted in Section VII (Local CTE Plan Update) of this application can be supported by Perkins IV funds.

Industry Sector	Career Pathway	School Site Where the Sequence Is Offered	Amount of Perkins Funding Allocated to this Sequence	Page # in Local CTE Plan
Performing Arts	Production and Managerial Arts	Culver City High School	\$12,819.00	39a
Arts, Media and Entertainment	Media and Design Arts	Culver City High School	\$12,819.00	39b

SECTION VI
BUDGET AND EXPENDITURE SCHEDULE
2010-11

Local Educational Agency (LEA): Culver City Unified School District

CD Code: 19-64444

Authorized Signature: _____

Select One
Total Allocation: 26,987.00 x ORIGINAL BUDGET
Indirect Cost Rate (percent): 5.00% END-OF-YEAR CLAIM

Funding Source and Purpose:
 Section 112 State Institutions
 Section 131 Secondary
 Section 132 ROCP and Adult

Object Code and Budget Category	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	(I) Total
Percentage of grant expenditures allowed	At least 85% of the grant must be spent in these areas								
1000 Certificated Salaries		1,000.00	1,000.00					Not to exceed 5% of total expenditure	2,000.00
2000 Classified Salaries						100.00			100.00
3000 Employee Benefits		256.34	256.33			25.00			537.65
4000 Books/Supplies	18,000.00				1,000.00				19,000.00
5000 Services/ Operating Expenses	1,064.25	2,000.00				1,000.00			4,064.25
6000 Capital Outlay									
7000 Indirect Costs									
Total	19,064.25	3,256.34	1,256.33		1,000.00	1,125.00		1,285.10	26,987.00

Instructions are on page 22 of the Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010-11 Request for Application.

SECTION VI: Budget Narrative

Instructions are on page 24 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2010–11 Request for Application*. See Appendix B, Sample Perkins IV Budget Narrative, to comprehend the level of detail required in the budget narrative.

OBJECT #	EXPENDITURE DESCRIPTION	AMOUNT
1000	Certificated Salaries \$2,000: <ul style="list-style-type: none"> - Substitute costs for teachers to attend conferences and workshops pertinent to their career industry sector. - Teacher release time for new and current course development and cross curricular collaboration. - 16 substitute days x \$125/day 	\$2,000.00
	Subtotal for 1000 category	
2000	Classified Salaries	\$100.00
	Subtotal for 2000 category	
3000	Benefits <ul style="list-style-type: none"> ▪ Certificated allocation: ▪ Classified allocation: 	\$537.65
	Subtotal for 3000 category	
4000	Books and Supplies <p>Music Technology Program (\$9,500) – for 2 additional iMac and 1 Mac Book Pro computers, HP laser printer, Pro Tools digidesign system, Logic 8, Isadora, mics, cables. Includes \$500 for materials designated for special populations.</p> <p>Art Production Program (\$9,500)</p> <ul style="list-style-type: none"> - purchase additional equipment G-5's for students - Computer Programs: Motion Graphics, MAYA, 3-D Studio Max, Flash - Art Materials for portfolio development - Includes \$500 for materials designated for special populations. <p>Non-capitalized Equipment for CTE Programs as indicated in Section III of this application.</p>	\$19,000
	Subtotal for 4000 category	
5000	Services and other operating expenditures: <p>Music Technology Program</p> <ul style="list-style-type: none"> - Artists in Residence in Pro Tools engineering, sound 	\$4,064.25

	<p>engineering and mixing, live and studio recording techniques</p> <ul style="list-style-type: none"> - Field Trips to local recording studios (audio and film) <p>Art Production Program</p> <ul style="list-style-type: none"> - Artists in Residence in digital technology: Web Design, 3-D Modeling, Animation, Game Design, CD Covers - Professional Growth classes/workshops in computer technology - Field Trips to the Arts industry: galleries, architectural firms, animation studios, etc. <p>Travel and Conferences (\$2,000) Participation in Annual CALCP/CAROCP Conference</p> <p>Consulting services (\$1,000)</p> <p>Subtotal for 5000 category</p>	
6000	Capital Outlay (list items below)	
	Subtotal for 6000 category	
7000	Indirect rate @ LEA percentage (minus capital outlay)	\$1,285.10
	GRAND TOTAL	\$26,987.00

SECTION VII: LOCAL CTE PLAN UPDATE

Culver City Unified School District is currently on course with our current plan as reviewed in previous sections.

Applicants may update their local CTE plans annually, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

If Perkins IV funds will be used to support any new industry sectors or courses not included in the original Local CTE Plan, or submitted with the 2009–10 application and approved by the CDE, a new sequence of courses worksheet must be completed. Go to the CDE Perkins Forms and Files Web page at <http://www.cde.ca.gov/ci/ct/pk/forms.asp> and download the Sequence of Courses Worksheet from the Local CTE Plan Forms.

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

BOARD REPORT

4/27/10

14.2c

14.2c Approval is Recommended for the Third Reading and Adoption of Revised Board Policy and Administrative Regulation 5116.1, Intradistrict Open Enrollment

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A revised Board Policy and Administrative Regulation on Students – Intradistrict Open Enrollment is being presented for review.

RECOMMENDED MOTION: That the Board approve the Third Reading and Adoption of Revised Board Policy and Administrative Regulation 5116.1, Intradistrict Open Enrollment.

Moved by:

Seconded by:

Vote:

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy and administrative regulation.

(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5111.13 - Residency for Homeless Children)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school. (20 USC 6316)

(cf. 0420.4 - Charter Schools)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 6171 - Title I Programs)

2. ~~Beginning in the 2003-04 school year, if~~ **If** while on school grounds a student becomes a **the** victim of a violent criminal offense, ~~as defined by the State Board of Education, or attends a school designated by the California Department of Education as persistently dangerous,~~ he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912) ~~5 CCR 11992~~

3. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912; 5 CCR 11992)

(cf. 0450 - Comprehensive Safety Plan)

INTRADISTRICT OPEN ENROLLMENT

3 4. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

a. A written statement from a representative of an appropriate state or local agency, including but not limited to a law enforcement official, ~~or~~ social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist.

b. A court order, including a temporary restraining order and injunction.

5. Priority may be given to siblings of students already in attendance in that school.

6. Priority shall be given to any students- whose parent/guardian is assigned to that school or an adjacent district facility as his/her primary place of employment.

For all other applications for enrollment outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity. **A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space.** (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)

7. Applicants to El Marino Language School, a School of Choice, shall be selected for each lottery in the following order:

a. **Sibling applicants of students who reside within District boundaries and will**

INTRADISTRICT OPEN ENROLLMENT

be concurrently enrolled at El Marino.

b. Sibling applicants of El Marino alumni who reside within District boundaries and will be concurrently enrolled in a CCUSD school.

c. Japanese- or Spanish-speaking applicants who reside within District boundaries.

d. English-speaking applicants who reside within District boundaries.

e. Japanese- or Spanish-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.

f. English-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.

Spaces available will be allocated as follows: 30-50% of spaces available shall be reserved for applicants who pass the Japanese or Spanish proficiency exam; 50-70% of spaces available shall be reserved for English-only applicants and/or applicants who do not pass the Japanese or Spanish proficiency exam.

8. Applicants to the Spanish Dual Language Program at La Ballona Elementary School, a School of Residence, shall be selected for each lottery in the following order:

a. Applicants who reside within La Ballona's attendance boundaries.

b. Sibling applicants of students who reside within District boundaries and will be concurrently enrolled at La Ballona.

c. Spanish-speaking applicants who reside within District boundaries.

d. English-speaking applicants who reside within District boundaries.

e. Spanish-speaking applicants, with an approved Interdistrict Transfer Students Permit, who reside outside of District boundaries.

f. English-speaking applicants, with an approved Interdistrict Transfer Permit, who reside outside of District boundaries.

Spaces available will be allocated as follows: 50% of spaces available shall be reserved for applicants who pass the Spanish proficiency exam; 50% of spaces available shall be reserved for English-only applicants and/or applicants who do not pass the Spanish proficiency exam.

Transportation

Except as required by 20 USC 6316, for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

INTRADISTRICT OPEN ENROLLMENT

Legal Reference:

EDUCATION CODE

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

7912 Transfers from persistently dangerous schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

200.48 Transportation funding for public school choice

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

~~Public School Choice, December 4, 2002~~

~~Unsafe School Choice Option, July 23, 2002~~

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

California Department of Education, Unsafe School Choice Option:

<http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, No Child Left Behind: <http://www.nclb.gov>

Students

BP 5116.1(e)

INTRADISTRICT OPEN ENROLLMENT

Policy

CULVER CITY UNIFIED SCHOOL DISTRICT

Adopted: January 20, 1998

Policy

Culver City, California

Revised: September 11, 2007

Policy

Reviewed: March 23, April 13, and April 27, 2010

INTRADISTRICT OPEN ENROLLMENT

**Enrollment under the No Child Left Behind Act
Transfers for Victims of a Violent Criminal Offense**

Within a reasonable amount of time, not to exceed 10 school days, after a student becomes ~~it~~ **has been determined that a student has been** the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. **In determining whether a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident on a case-by-case basis and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.**

The Superintendent or designee shall consider the **needs and preferences of the affected student and his/her parents/guardians in making the offer.** ~~student's needs and parent/guardian preferences in making the school assignment.~~ If the parents/guardians choose **elect** to transfer their child, the transfer shall be completed as soon as practicable.

Transfer from a "Persistently Dangerous" School

Within 10 school days after learning ~~receiving notification from the California Department of Education (CDE)~~ that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents/guardians of the school's designation. Within 20 school days after learning of the school's designation, the Superintendent or designee shall notify parents/guardians of their option to transfer **their child(ren) from such school.**

(cf. 0450 - Comprehensive Safety Plan)

Parents/guardians who desire to transfer their child(~~ren~~) out of a "persistently dangerous" school shall provide written notification to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. The Superintendent or designee may establish a reasonable timeline, not to exceed 10 ~~working~~ **school** days, for the submission of parent/guardian requests.

~~The Superintendent or designee shall notify parents/guardians of their school assignment within 10 working days of the date that submissions are due.~~ The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parents'/guardians' preference if the assignment is not feasible due to space constraints or other considerations. **For parents/guardians who accept an offer of an Intradistrict transfer to another CCUSD school, the transfer shall generally be made within 30 school days of the District receiving the notice of the school's designation by the CDE.** ~~Upon assignment, the transfer shall be completed as soon as~~

INTRADISTRICT OPEN ENROLLMENT

~~practicable.~~ If parents/guardians decline the assigned school, the student may remain in his/her current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

(cf. 5117 - Interdistrict Agreements)

Other Intradistrict Enrollment
Open Enrollment Selection Procedures

Definition:

Preferred school means one or more of the schools parent/guardian requested on the Intra-District Transfer Application. Parents may rank their preferences 1 to 5.

To implement intradistrict open enrollment pursuant to Education Code 35160.5:

1. The Superintendent or designee shall identify those schools **of residence** which may have space available for additional students. A list of these schools **of residence** and open enrollment applications shall be available at all school offices.
2. Parents/guardians of students who submit applications to the district between ~~March~~ **February 15** and ~~April~~ **March 30** shall be eligible for admission to their **preferred** school of ~~choice~~ the following school year under the district's open enrollment policy.
3. **If applications exceed available space**, enrollment in a **preferred** school of ~~choice~~ shall be determined by lot from the eligible applicant pool, and a waiting list shall be established to indicate the order in which applicants may be accepted as more openings occur. Late applicants shall not be added to the waiting list for the current year.
4. The Superintendent or designee shall **provide written notification** to ~~inform~~ applicants by mail **or e-mail** as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
5. Approved applicants must confirm their enrollment within 10 ~~school~~ **working** days.

Students

AR 5116.1(c)

INTRADISTRICT OPEN ENROLLMENT

Once **enrolled in attendance**, a student shall not be required to apply for readmission. ~~However, the student may be subject to displacement due to excessive enrollment.~~

Any complaints regarding the selection process shall be submitted to the Superintendent or designee.

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 48980)

1. All options for meeting residency requirements for school attendance.
(cf. 5111.1 - District Residency)
(cf. 5111.12 - Residency Based on Parent/Guardian Employment)
(cf. 5111.13 - Residency for Homeless Children)
2. Program options offered within local attendance areas.
3. A description of any special program options available on both an interdistrict and intradistrict basis.
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied.
5. A district application form for requesting a change of attendance.
6. The explanation of attendance options under California law as provided by the California Department of Education.

Policy

Adopted: January 20, 1998

Policy

Revised: September 11, 2007

Policy

Reviewed: March 23, April 13, and April 27, 2010

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

BOARD REPORT

4/27/10

14.3a

14.3a Resolution #37/2009-2010 Approval of Issuance of Tax and Revenue Anticipation Notes (TRANs) for 2010-2011

For the past twenty-five years, the Los Angeles County Office of Education and the Los Angeles County Treasurer and Tax Collector have made funds available to school districts in Southern California through the Issuance of Tax and Revenue Anticipation Notes (TRANs). The program utilizes the experience, expertise, reputation and resources of the Los Angeles County Office of Education, the Los Angeles County Treasurer and Tax Collector, and the Los Angeles County Counsel.

TRANs are short-term debt instruments issued by school districts throughout the State to create an additional reserve to the general fund. In our District, this reserve will act as a cushion to the general fund in the event that we experience temporary cash flow needs. These cash flow needs may occur as a result of the timing mismatch between the receipt of revenues (generally received in an uneven fashion) and the expenditure of general fund monies (generally paid out in a more level fashion).

Through our participation in the Program, our District will issue a tax-exempt note. The proceeds from the sale of this note, while not needed for cash flow, are invested in a taxable investment. This may result in a positive spread between the borrowing rate and the investment return on the TRAN proceeds.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District adopt Resolution No. 37, approving the issuance of 2010-2011 Tax and Revenue Anticipation Notes in an amount not to exceed \$5,000,000 and authorize the Superintendent or designee to execute the necessary documents.

Moved by:

Seconded by:

Vote:

RESOLUTION NO. 37/2009-2010

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
CULVER CITY UNIFIED SCHOOL DISTRICT
REQUESTING THE ISSUANCE OF
2010-2011 TAX AND REVENUE ANTICIPATION NOTES
FOR THE DISTRICT BY THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES**

WHEREAS, pursuant to Sections 53850 *et seq.*, of the Government Code of the State of California (the "Code") contained in Title 5, Division 2, Part 1, Chapter 4, Article 7.6 thereof, on or after the first day of any fiscal year, the Culver City Unified School District (the "District") may borrow money by issuing notes to be designated "Culver City Unified School District 2010-2011 Tax and Revenue Anticipation Notes" (the "Notes") in anticipation of the receipt of taxes, income, revenue, cash receipts and other moneys to be received by the District attributable to its fiscal year ending June 30, 2011 (the "Repayment Fiscal Year"), for any purpose for which the District is authorized to expend moneys, including but not limited to current expenses, capital expenditures and the discharge of any obligation or indebtedness of the District; and

WHEREAS, Section 53853 of the Code provides that such notes may be issued by the appropriate County Board of Supervisors on behalf of the District upon the authority of a resolution of the governing board of the District; and

WHEREAS, this Board of Education (the "Governing Board"), being the governing board of the District, desires the assistance of the Board of Supervisors of the County of Los Angeles (the "County Board") in the borrowing of not to exceed Five Million Dollars (\$5,000,000.00), at an interest rate not exceeding twelve percent (12%) per annum, and an underwriters' discount not exceeding one percent (1%) of the principal amount of the Notes described below; and

WHEREAS, pursuant to the Code, the Notes shall be payable no more than 12 months after the date of issue, and the Notes shall be payable only from revenue received or accrued during the fiscal year in which the Notes were issued; and

WHEREAS, pursuant to Section 53856 of the Code, the District may pledge any taxes, income, revenue, cash receipts or other moneys deposited in inactive or term deposits, excepting funds of the District otherwise restricted, to the repayment of the Notes, which shall be issued as a general obligation of the District, and to the extent not paid from the taxes, income, revenue, cash receipts and other moneys of the District pledged for the payment thereof, shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as required by Section 53857 of the Code; and

WHEREAS, the Notes to be issued hereunder in Fiscal Year 2010-2011 when added to the interest payable thereon, may not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including but not limited to revenue from state and federal governments), cash receipts and other moneys of the District which will be

available for the payment of principal of the Notes and the interest thereon, as required by Section 53858 of the Code; and

WHEREAS, upon satisfaction of certain conditions, it may be in the best interests of the District to participate in the Los Angeles County Schools Pooled Financing 2010-2011 Tax and Revenue Anticipation Notes Program (the "Pooled Program"), in order to achieve the highest possible rating, the lowest possible interest rate for the Notes and savings in costs of issuance and to improve the marketability of the Notes; and

WHEREAS, upon satisfaction of certain conditions, it may be in the best interests of the District for the Treasurer and Tax Collector of the County of Los Angeles (the "Treasurer and Tax Collector") to provide for the execution and delivery of participation certificates, evidencing proportionate interests in the Notes for sale to the general public on a pooled basis with the tax and revenue anticipation notes of other school districts and/or community college districts located within the County of Los Angeles (the "County"), in order to achieve savings in costs of issuance and to improve the marketability of the Notes; and

WHEREAS, the Los Angeles County Office of Education has approved the selection of underwriters who will purchase any Notes issued under the Pooled Program (the "Pooled Program Notes") and the selection of Bond Counsel who will provide the approving opinion on the Notes, and the Governing Board desires to have any Pooled Program Notes or, in the alternative, to have its individual Notes purchased by such underwriters upon such terms as may be approved by an authorized representative of the District;

NOW, THEREFORE, this Board of Education of the Culver City Unified School District hereby determines and resolves as follows:

Section 1. Governing Board Determination. All of the recitals set forth herein are true and correct, and this Governing Board so finds and determines.

Section 2. Authorization of Issuance of Notes; Terms Thereof. This Governing Board hereby authorizes the issuance of its Notes in a principal amount not to exceed Five Million Dollars (\$5,000,000.00), under Section 53850, *et seq.*, of the Code to be designated "Culver City Unified School District, 2010-2011 Tax and Revenue Anticipation Notes," the final principal amount to be set forth in the Purchase Contract (hereinafter defined) and Notes. The Notes are to be numbered from one consecutively upward in order of issuance, to be in denominations of \$5,000, or integral multiples thereof, as determined by the Treasurer and Tax Collector; to be dated the date of delivery thereof; to mature (without option of prior redemption) 12 months after their date of issue; and to bear interest, payable at maturity and computed on a 30-day month/360-day year basis, at the rate or rates determined at the time of sale thereof, but not in excess of twelve percent (12%) per annum. The Notes may be issued for purchase by the Pooled Program, whereby the District and certain school districts and community college districts (collectively, with respect to any one series of participation certificates, the "Participants") located within the County of Los Angeles, will simultaneously issue (or will have issued by the County on their behalf) tax and revenue anticipation notes to secure participation certificates, evidencing proportionate and undivided interests in the Notes of all Participants (the

“Participation Certificates”), which may be divided into two or more series of Participation Certificates, as provided in Section 7 below.

Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America at the principal office of The Bank of New York Mellon Trust Company, N.A. (the “Certificate Agent”), as provided under the Trust Agreement to be entered into by and between the County and the Certificate Agent (the “Trust Agreement”). The Treasurer and Tax Collector is hereby requested to act as a trustee, fiscal agent, dissemination agent and/or presentation agent (the “Fiscal Agent”) in connection with the Notes and the Participation Certificates, and the County may appoint an agent or other third party to perform any or all of such duties.

Section 3. Form of Notes. The Notes shall be issued in fully registered form (except as otherwise provided herein), and shall be substantially in the form and substance set forth in Exhibit A, as attached hereto and by this reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures, or with appropriate modifications to such form as may be appropriate for an issue of the District’s Notes outside the Pooled Program as the Treasurer and Tax Collector may determine and approve. There shall be delivered with the Notes a legal opinion of Bond Counsel (as defined in Section 8 below) respecting the validity of said Notes and the exclusion from gross income of the interest thereon for federal income tax purposes and the exemption of interest thereon from present State of California personal income taxes.

Section 4. Deposit of Note Proceeds; No Arbitrage. The proceeds of sale of the Notes (net of costs of issuance) shall be deposited in or to the credit of the general fund of the District or otherwise as directed by the Authorized Officer (as defined in Section 7 below), to be withdrawn and expended for any lawful purpose for which the District is authorized to expend moneys, including, but not limited to, current expenses, capital expenditures and the discharge of any obligations or indebtedness of the District. The District hereby covenants that it will comply with the requirements of the Tax Certificate to be executed by the District with respect to the Notes and any other instructions requested by or otherwise provided by Bond Counsel.

Section 5. Payment of Notes.

(A) Source of Payment. The principal amount of the Notes, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during, or are attributable to, the Repayment Fiscal Year and which are available therefor. The Notes shall be a general obligation of the District, and to the extent the Notes are not paid from the Pledged Revenues defined below, the Notes shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(B) Pledged Revenues. As security for the payment of the principal of and interest on the Notes, the District hereby pledges from the first unrestricted revenues received by the District (such pledged amounts being hereinafter called the “Pledged Revenues”) as more fully described in the Purchase Contract and Notes. The term “unrestricted revenues” shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in

Section 53856 of the Code, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District. The principal of the Notes and the interest thereon shall be a first lien and charge against and shall be payable from the moneys received by the District from such Pledged Revenues, as provided by law.

In order to effect the pledge referred to in the preceding paragraph, the District agrees to the establishment of the Repayment Fund (hereinafter defined) and the District agrees to cause to be deposited, and shall request specific amounts from the District's funds on deposit with the Treasurer and Tax Collector for such purpose, directly therein the first unrestricted revenues received by the District in the months and dates set forth in the Purchase Contract and the Notes (each individual month a "Repayment Month" and collectively, the "Repayment Months") and any amount thereafter attributable to the Repayment Fiscal Year, until the amount on deposit in such fund, taking into consideration anticipated investment earnings thereon to be received by the Maturity Date (as specified in the Purchase Contract and Notes) is equal to the percentages of the principal of and interest due on the Notes at maturity as specified in the Purchase Contract and the Notes. Such Repayment Months and Pledged Revenues may be changed (as approved by the Underwriters) as directed in a certificate of the District that may be delivered on or before the date of delivery of the Notes.

In the event that on the last Business Day (as defined in the Trust Agreement) of any Repayment Month, the District has not received sufficient unrestricted revenues to permit the deposit into the Repayment Fund of the full amount of Pledged Revenues to be deposited in the Repayment Fund from said unrestricted revenues in said month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Notes and the interest thereon, as and when such other moneys are received or are otherwise legally available.

None of the Pledged Revenues shall be available for the payment of principal of and interest due on any tax and revenue anticipation notes attributable to any Participant other than the District, and the District acknowledges and agrees that by participation in the Pooled Program, it shall not be entitled to any payment of principal of and interest on the Notes from the revenues of any Participant other than the District.

In accordance with this Section 5(B) and to effect the pledge contained herein, the District shall and does hereby authorize and instruct the Los Angeles County Auditor-Controller (the "Auditor-Controller") to intercept Pledged Revenue as set forth in the Purchase Contract and Notes (or as modified as provided in the Certificate that may be delivered by the District on or before the issuance of the Notes), and place such amounts on deposit each Repayment Month with the Treasurer and Tax Collector directly in the Repayment Fund held by the Fiscal Agent with a designation to the Certificate Agent of the amounts to be credited for the District. Upon such deposit, such funds will not be available to the District. The District shall and does hereby authorize and instruct that, in the event that there have been insufficient Pledged Revenues received by the District by the third Business Day prior to the day on which Pledged Revenues are to be deposited into the Repayment Fund (the "Pledge Date") to permit the deposit into its Repayment Fund of the full amount of the Pledged Revenues required to be deposited with respect to such Pledge Date, the Auditor-Controller shall collect the amount of any deficiency for

deposit in the Repayment Fund in such amount as may be directed by the Treasurer and Tax Collector from any other unrestricted moneys of the District lawfully available for the payment of the principal of the Notes and the interest thereon on such Pledge Date or thereafter on a daily basis, when and as such Pledged Revenues and unrestricted moneys are received by the Participant and will deposit said moneys with the Treasurer and Tax Collector for credit directly to the Repayment Fund.

(C) Deposit of Pledged Revenues in Repayment Fund. The Pledged Revenues shall be held by the County in a separate and special fund designated as the "Culver City Unified School District, 2010-2011 Tax and Revenue Anticipation Notes Repayment Fund" (herein called the "Repayment Fund") and the County will administer the Pledged Revenues through and including the maturity date of the Notes and apply such funds as directed in this resolution. Any moneys deposited in the Repayment Fund shall be for the sole benefit of the owners of the Notes and until the Notes and all interest thereon are paid, or until provision has been made for the payment of the Notes and all interest thereon in accordance with their terms, the moneys in the Repayment Fund shall be applied only for the purposes for which the Repayment Fund is created. The Treasurer and Tax Collector is directed to deposit all Pledged Revenues subject to deposit as provided in this Section 5(C) when and as received directly into the Repayment Fund, without further instruction by the District. From the dates of receipt by the Treasurer and Tax Collector of any of the Pledged Revenues subject to such deposit, the District shall have no right, title or interest therein.

(D) Disbursement and Investment of Moneys in Repayment Fund. All Pledged Revenues shall be deposited into the Repayment Fund upon receipt. After such date as the amount of Pledged Revenues on deposit in the Repayment Fund shall be sufficient to pay in full the principal of and interest on the Notes, when due, any moneys in excess of such amount remaining in or accruing to the Repayment Fund shall be transferred to the general fund of the District or otherwise as directed by the Authorized Officer. On the maturity date of the Notes, the moneys in the Repayment Fund shall be used, to the extent necessary, to pay the principal of and interest on the Notes.

Moneys in the Repayment Fund, to the greatest extent possible, shall be invested in Permitted Investments (as defined in the Trust Agreement) as directed by the Treasurer and Tax Collector or by the Authorized Officer in consultation with the Los Angeles County Office of Education, which may include, but not be limited to, a guaranteed investment contract and the Los Angeles County Pooled Investment Fund or any other investment which the Authorized Officer in consultation with the Los Angeles County Office of Education deems prudent. The Treasurer and Tax Collector (who is hereby designated as agent of the District for these purposes) is hereby requested to invest and/or to direct the investment of the proceeds of the Notes and the Participation Certificates and any other funds held under the Trust Agreement in accordance with the Trust Agreement and County policy governing the investment of such funds.

(E) Defaults in the Repayment of the Notes. If the Notes as evidenced and represented by a series of Participation Certificates are not paid at maturity, or are paid in whole or in part by a draw under or claim upon a form of credit support for the Notes or such series of Participation Certificates ("Credit Enhancement") which draw or claim is not fully reimbursed on such date, they shall become Defaulted Notes (as defined in the Trust Agreement), and the

unpaid portion thereof (or the portion thereof with respect to which Credit Enhancement applies for which reimbursement on a draw or claim has not been fully made) shall be deemed outstanding and shall continue to bear interest at the default rate specified in the Trust Agreement (the "Default Rate"). If the Notes as evidenced and represented by a series of Participation Certificates are not secured by Credit Enhancement in whole or in part and are not fully paid at maturity, the unpaid portion thereof (or the portion thereof to which no Credit Enhancement applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate. In each case set forth in the preceding two sentences, the obligation of the District with respect to such Defaulted Notes or unpaid Notes shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District shall not be liable thereon except to the extent of any available revenues attributable to the Repayment Fiscal Year as provided in Section 5(B) above.

Section 6. Execution of Notes. The District hereby requests the Treasurer and Tax Collector, or his designated deputy, and the appropriate officers of the County Board to execute the Notes by their manual or facsimile signatures and to affix a facsimile of the seal of the County thereon; and said officers shall be authorized to cause the blank spaces thereof to be filled in prior to initial delivery as may be appropriate.

Section 7. Approval of Sale of Notes. In order to retain maximum flexibility and secure interest cost savings for the District, this Governing Board hereby delegates to the President of the Governing Board, to the Superintendent of the District, or such other authorized person (each, an "Authorized Officer"), the right, on behalf of the District, to elect to have the District participate in the Pooled Program upon satisfaction of the following conditions: the District will participate in the Pooled Program unless its participation would result in (a) an issuance of Notes after the date of the primary cash flow deficit of the District, or (b) a delay in the issuance of the Notes which delay would likely, in the judgment of the Authorized Officer in consultation with the Los Angeles County Office of Education, increase the interest rate applicable to the Notes. The Treasurer and Tax Collector shall, within the limitations set forth below, be authorized and directed, on behalf of the District, to enter into a contract of purchase (the "Purchase Contract") with the Underwriters for the purchase of the Notes.

If the Authorized Officer shall elect to have the District participate in the Pooled Program, the Notes shall be deposited into a trust to be established under and pursuant to the Trust Agreement, creating a trust estate, which shall contain the Notes and the tax and revenue anticipation notes of the other Participants in such series. It is hereby recognized, acknowledged and agreed that the Certificate Agent appointed pursuant to the Trust Agreement, may execute and deliver Participation Certificates on behalf of the District and the other Participants, each representing the proportional, undivided ownership interest of the registered owner thereof in the Notes. The District agrees to recognize each registered owner of the Participation Certificates as the beneficial owner of its Notes to the extent of such registered owner's proportional, undivided interest in the Notes. If, for purposes of obtaining the highest possible rating and the lowest possible interest rate for the Notes, it shall be advisable for the District to participate in a Pooled Program to be divided into two or more series of Participation Certificates, the Authorized Officer shall approve the participation by the District in one such series. The Authorized Officer is hereby authorized to execute and deliver any documents and to take such other action as may be necessary or proper to carry out the interest of the provisions hereof. The participation by the

District in the Pooled Program and the execution and delivery of Participation Certificates under the Trust Agreement, defined herein, shall not cause the District to be liable for payments of principal or interest on the notes attributable to any other Participant.

The Authorized Officer is further authorized to determine the maximum principal amount of Notes to be lodged with the Certificate Agent in exchange for the execution and delivery of the Participation Certificates, not to exceed Five Million Dollars (\$5,000,000.00), and to deliver the Notes to the County, if the conditions set forth in this resolution are satisfied.

Section 8. Authorization and Approval of Preliminary Official Statement and Official Statement. In connection with the Pooled Program, the Los Angeles County Office of Education, with the concurrence of this District, has appointed RBC Capital Markets Corporation, as representative of itself and any co-underwriter the Los Angeles County Office of Education may appoint as Underwriters (the "Underwriters"), and Hawkins Delafield & Wood LLP, or such other counsel as the Los Angeles County Office of Education may appoint, as bond counsel ("Bond Counsel"). The officers of the District are authorized to provide information regarding the District in connection with the preparation of such document or documents. The proposed form of Preliminary Official Statement with respect to Participation Certificates in the form on file with this Governing Board is hereby approved. The Underwriters are hereby authorized to prepare and distribute a Preliminary Official Statement and an Official Statement relating to the Pooled Program. The Authorized Officer is hereby authorized and directed to provide the Underwriters with such information relating to the District as the Underwriters shall reasonably request for inclusion in the Preliminary Official Statement. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the U.S. Securities and Exchange Commission (the "SEC") promulgated under the Securities Exchange Act of 1934, as amended (the "Rule"), hereby deemed final within the meaning of the Rule; provided that no representation is made as to the information contained in the Preliminary Official Statement relating to the other Participants or any municipal bond insurer. If, at any time prior to the execution of the Purchase Contract by the County, any event occurs as a result of which the information contained in the Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriters.

Section 9. Continuing Disclosure.

(A) As required by the Rule, the District covenants with the beneficial owners of the Participation Certificates that it will, and hereby authorizes its appropriate officers and employees to provide, in a timely manner, to the MSRB (hereinafter defined), for the benefit of the beneficial owners of the Participation Certificates, notice of any of the following events with respect to the Notes, if material:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults;
- (3) unscheduled draws on the debt service reserves reflecting financial difficulties;

- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions or events affecting the tax-exempt status of the securities;
- (7) modifications to rights of security holders;
- (8) bond calls;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities; and
- (11) rating changes.

Unless otherwise required by the MSRB or the SEC, all notices, documents and information provided to the MSRB shall be provided to the EMMA System (hereinafter defined), the current internet address of which is www.emma.msrb.org. All notices, documents and information provided to the MSRB shall be provided in an electronic format as prescribed by the MSRB and shall be accompanied by identifying information as prescribed by the MSRB.

Notwithstanding any other provision herein, failure of the District to perform in accordance with this Section 9(A) shall not constitute a default under this resolution and may be enforced only as provided in this Section 9.

(B) Each Material Event Notice shall be so captioned and shall prominently state the title, date and CUSIP numbers of the affected Participation Certificates.

(C) The District represents that since July 3, 1995, it has not failed to comply in any material respect with any previous undertaking in a written contract or agreement specified in paragraph (b)(5)(i) of the Rule.

(D) (1) This Section may be amended, by written agreement of the parties, without the consent of the holders of the Participation Certificates (except to the extent required under clause (d) below), if all of the following conditions are satisfied: (a) such amendment is made in connection with a change in circumstances that arises from a change in legal (including regulatory) requirements, a change in law (including rules or regulations) or in interpretations thereof, or a change in the identity, nature or status of the District or the type of business conducted thereby; (b) this Section as so amended would have complied with the requirements of the Rule as of the date of this resolution, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; (c) the District shall have delivered to the County an opinion of Bond Counsel, addressed to the District and the County, to the same effect as set forth in clause (b) above; (d) either (i) the District shall have delivered to the County an opinion of Bond Counsel or a determination by a person, in each case unaffiliated with the District (such as Bond Counsel or the County) and acceptable to the District, addressed to the District and the County, to the effect that the amendment does not materially impair the interests of the holders of the Participation Certificates or (ii) the holders of the Participation Certificates consent to the amendment to this Section pursuant to the same procedures as are otherwise required for amendments; and (e) the District shall have delivered copies of such opinion(s) and amendment to the MSRB.

(2) In addition to Section 9(D)(1) above, this Section may be amended and any provision of this Section may be waived, by written agreement of the parties, without the consent of the holders of the Participation Certificates, if all of the following conditions are satisfied: (a) an amendment to the Rule is adopted, or a new or modified official interpretation of the Rule is issued, after the effective date of this Section which is applicable to this Section; (b) the District shall have delivered to the County an opinion of Bond Counsel, addressed to the District and the County, to the effect that performance by the District and the County under this Section as so amended or giving effect to such waiver, as the case may be, will not result in a violation of the Rule; and (c) the District shall have delivered copies of such opinion and amendment to the MSRB.

(E) (1) The provisions of this Section shall inure solely to the benefit of the holders from time to time of the Participation Certificates, except that beneficial owners of Participation Certificates shall be third-party beneficiaries of this Section.

(2) Except as provided in this Section 9(E)(2), the provisions of this Section shall create no rights in any person or entity. The obligations of the District to comply with the provisions of this Section shall be enforceable in the case of enforcement of obligations to provide notices, by any Registered Owner of outstanding Certificates, or by the Fiscal Agent and Certificate Agent on behalf of the Registered Owners of outstanding Certificates; *provided, however*, that the Fiscal Agent and Certificate Agent shall not be required to take any enforcement action except at the direction of the Registered Owners of not less than a majority in aggregate principal amount of the Certificates at the time outstanding who shall have provided the Certificate Agent with adequate security and indemnity. The Registered Owners', Fiscal Agent's and Certificate Agent's rights to enforce the provisions of this Section shall be limited solely to a right, by action in mandamus or for specific performance, to compel performance of the District's obligations under this Section. In consideration of the third-party beneficiary status of beneficial owners of Certificates pursuant to Section 9(E)(1) of this Section, beneficial owners shall be deemed to be Registered Owners of Certificates for purposes of this Section 9(E).

(F) For the purposes of this resolution, unless the context otherwise requires, the terms defined in this Section 9(F) shall, for all purposes of this resolution, have the meanings specified herein:

"Bond Counsel" means an attorney or firm of attorneys of nationally recognized standing in matters pertaining to the validity of, and tax-exempt nature of interest on, obligations issued by states and their political subdivisions.

"EMMA System" means the MSRB's Electronic Municipal Market Access system.

"Material Event" means any of the events with respect to the Notes, set forth in Section 9(A) above.

"Material Event Notice" means notice of a Material Event.

"MSRB" means the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934, or any successor thereto or to the functions of the MSRB contemplated herein.

"Register" means the book or book of registration kept by the Registrar in which are maintained the names and addresses and principal amounts registered to each Registered Owner.

"Registered Owner" means the Person in whose name a Certificate is registered on the Register.

"Registrar" means the Certificate Agent, or a substitute Registrar.

Section 10. Delivery of Notes. The proper officers of the County Board are hereby requested to deliver the Notes to the Treasurer and Tax Collector upon payment therefor in accordance herewith and in accordance with the terms of the Purchase Contract executed in connection with the Notes or the Participation Certificates, as appropriate, and the Trust Agreement. All actions heretofore taken by the officers and agents of the District and the County Board with respect to the Notes are hereby approved, confirmed and ratified, and the officers of the District and the County Board are hereby authorized and directed to do any and all things and take any and all actions including but not limited to those described herein, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Notes in accordance with this resolution and any resolutions hereafter adopted by this Governing Board.

Section 11. Non-Negotiability of Notes. In the event that the Authorized Officer shall elect to issue the District's Notes within the Pooled Program, such Notes shall be lodged in trust with the Certificate Agent and maintained in such trust until their scheduled maturity and payment in full. The Notes shall not be transferable or assignable by the Certificate Agent. Notwithstanding the foregoing, in the event that the Notes should be lost, stolen, destroyed or mutilated prior to their stated maturity, the District shall cause to be issued a new Note or Notes of the same tenor, term and maturity as the original to replace the same upon such reasonable terms and conditions, including the payment of costs and the posting of a surety bond, as may from time to time be determined and prescribed by the Authorized Officer in consultation with the Los Angeles County Office of Education.

Section 12. Authorization for Credit Enhancement for Pooled Program. In the event the District participates in the Pooled Program in accordance with the provisions of Section 7 above, this Governing Board acknowledges and agrees that it shall be obligated to pay its *pro rata* share of the cost of any Credit Enhancement required for the Pooled Program, and this Governing Board specifically finds and determines that the acquisition of such Credit Enhancement will benefit the District by reducing the interest cost associated with the Notes. The Authorized Officer is hereby authorized and directed to execute such reimbursement or other financing agreement as may be necessary in order to obtain said Credit Enhancement for the District's participation in the Pooled Program, and the District agrees to perform its obligations pursuant to such reimbursement or other financing agreement.

Section 13. Authorization to Attest. Any Authorized Officer or the Secretary of the Governing Board is hereby authorized and directed to attest to the signature of any other Authorized Officer, whenever required or advisable for the transactions contemplated by this resolution. Each Authorized Officer is authorized and directed to execute and attest such further documents, instruments and certificates as may be deemed necessary or advisable by Bond Counsel, in order to accomplish the purposes of this resolution.

Section 14. Further Actions Authorized. It is hereby covenanted that the District, and its appropriate officials, have duly taken all proceedings necessary to be taken by them, and will take any additional proceedings necessary to be taken by them, for the levy, collection and enforcement of the taxes and other revenues pledged under this resolution in accordance with the law and for carrying out the provisions of this resolution. The Authorized Officers, and other officers and staff of the District are hereby directed to take such further action as may be necessary to carry out the intent and purpose of this resolution and to execute and deliver any and all agreements, certificates and other documents that they or Bond Counsel may deem necessary or advisable to effectuate the purposes of this resolution without further approval of this Governing Board.

Section 15. Costs and Expenses. The District covenants and agrees to pay its *pro rata* share of the costs and expenses incurred in connection with the execution and delivery of the Notes, the Participation Certificates and the administration of the Pooled Program, in the event that its Authorized Officer should elect to participate in the Pooled Program.

Section 16. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Notes or in any other document mentioned herein, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 5 hereof and the County is not liable for payment on the Notes or any other obligation of the District hereunder.

Section 17. Effective Date. This resolution shall take effect immediately.

PASSED AND ADOPTED by the Culver City Unified School District this 27th day of April, 2010, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Education of the
Culver City Unified School District

ATTEST:

Clerk of the Board of Education of the
Culver City Unified School District

EXHIBIT A

FORM OF 2010-2011 TAX AND REVENUE ANTICIPATION NOTE

**CULVER CITY UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA
2010-2011 TAX AND REVENUE ANTICIPATION NOTE**

No. R-1 _____ 1, 2010

Principal Amount: \$ _____ Interest Rate: ____%

FOR VALUE RECEIVED, the Culver City Unified School District (the "District"), County of Los Angeles, State of California, acknowledges itself indebted to and promises to pay to the TREASURER AND TAX COLLECTOR OF THE COUNTY OF LOS ANGELES, the principal amount stated above in lawful money of the United States of America, on _____, 2010, together with interest thereon at the interest rate stated above, calculated on the basis of a 360-day year of twelve 30-day months, in like lawful money of the United States of America from the date hereof until maturity. Both the principal of and interest on this Note shall be payable only upon surrender of this Note as the Note shall fall due.

It is hereby certified, recited and declared that this Note is made, executed and given pursuant to and by authority of a resolution duly passed and adopted by the Board of Education of the District, and of a resolution duly passed and adopted by the Board of Supervisors of the County of Los Angeles on _____, 2010, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5, of the California Government Code, and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or laws of the State of California.

The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during, or are attributable to, Fiscal Year 2010-2011 and which are lawfully available therefor. As security for the payment of the principal of and interest on the Note, the District has pledged an amount equal to ___% of the principal amount of the Note from the first unrestricted revenues received by the District in the month of _____ 20__, plus an amount equal to ___% of the principal amount of the Note, plus an amount sufficient to pay interest on the Note, from the first unrestricted revenues received by the District in the month of _____ 20__ (the "Pledged Revenues"), and the principal of the Note and the interest thereon shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefor.

In the event of the nonpayment of this Note on the maturity date hereof, the balance due shall accrue interest at a default rate of one and one-half percent (1.5%) per annum above the next Business Day, 1-Year Treasury Constant Maturities yield in Federal Reserve Statistical Release H-15 (or successor publication) and the first Business Day of each month thereafter until paid in full. Such interest to be calculated based on a 360-day year of twelve 30-day months.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Note to be executed by its Chair and by the Treasurer and Tax Collector of the County of Los Angeles and countersigned by the Executive Officer-Clerk of the Board of Supervisors, or their duly designated deputies, which signatures may be facsimile signatures (provided that one of such signatures must be manually affixed) and has caused a facsimile of its official seal to be printed hereon this ___ day of _____ 2010.

By: _____
Chair

By: _____
Treasurer and Tax Collector

Countersigned:

By: _____
Executive Officer-Clerk of
the Board of Supervisors

ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto The Bank of New York Mellon Trust Company, N.A., acting as Certificate Agent, the within Note and do(es) hereby irrevocably constitute and appoint _____ as the undersigned's attorney to transfer such Note on the registration books of the Certificate Agent, with full power of substitution in the premises.

TREASURER AND TAX COLLECTOR OF THE
COUNTY OF LOS ANGELES

Dated: _____, 2010

Note: The signature(s) to this Assignment must correspond with the name(s) as written on the face of the within Certificate in every particular, without alteration or enlargement or any change whatsoever.

Social Security Number,
Taxpayer Identification Number
or other Identifying Number of Assignee:

BOARD REPORT

14.4a Approval is Recommended for Resolution #38/2009-2010(HR) Implementing Certificated Layoff (Terminating Services of Certificated Employees), and Providing Direction to Issue Notifications to Employees Whose Services Are Terminated

Due to the state's fiscal crisis, the District is recommending the reduction or discontinuance of certain educational services and has given certain certificated employees of the District notice of its intent not to reemploy them for the 2010-2011 school year. Approval is submitted to the Board of Education to adopt Resolution #38/2009-2010 (HR) as referenced in the above title.

RECOMMENDED MOTION: That the Board of Education approves Resolution #38/2009-2010(HR) Implementing Certificated Layoff (Terminating Services of Certificated Employees) and Providing Direction to Issue Notifications to Employees Whose Services Are Terminated.

Moved by:

Seconded by:

Vote:

**BEFORE THE GOVERNING BOARD OF THE
CULVER CITY UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 38

RESOLUTION IMPLEMENTING CERTIFICATED LAYOFF (TERMINATING SERVICES OF CERTIFICATED EMPLOYEES), AND PROVIDING DIRECTION TO ISSUE NOTIFICATIONS TO EMPLOYEES WHOSE SERVICES ARE TERMINATED

On the motion of Member _____, seconded by _____, the following resolution is adopted:

RESOLVED, by the Governing Board of the Culver City Unified School District that:

WHEREAS, on February 23, 2010, this Board adopted Resolution No. 23, reducing or discontinuing particular kinds of services;

WHEREAS, on March 9, 2010, this Board adopted Resolution Nos. 31 and 32, reducing or discontinuing particular kinds of services;

WHEREAS, on March 11, 2010, and before March 15, 2010 the Superintendent gave notice to this Board of her recommendation that the employees listed herein below receive notice that their services will not be required for the ensuing school year (2010-2011), pursuant to Education Code Sections 44949 and 44955;

WHEREAS, on or before March 15, 2010, the Superintendent's designated representatives served notices to the certificated employees listed below, that it has been recommended that each of their services will not be required for the 2010-2011 school year, pursuant to Education Code Sections 44949 and 44955;

WHEREAS, said notices advised the recipients that they could request a hearing before the Governing Board to determine if there was cause for not reemploying them for the 2010-2011 school year and that if they failed to timely request a hearing, that failure would constitute the waiver of the right to a hearing, and their services would accordingly be terminated pursuant to the recommendation;

WHEREAS, none of the employees who were served with said notice that it has been recommended that each of their services will not be required for the 2010-2011 school year requested a hearing, thus each such employee waived his or her right to a hearing, and the jurisdictional and statutory prerequisites have been satisfied as to all such employees as required by law;

WHEREAS, the Education Code provides that this Board shall make the final determination as to the sufficiency of the cause and disposition;

WHEREAS, although this Board is not required to consider or account for attrition occurring after the adoption of Resolution Nos. 23, 31, and 32, the Board nevertheless has determined that such attrition should be recognized and accounted for in the final

implementation of said Resolutions in order to reduce the number of employees whose services are terminated;

WHEREAS, the particular kinds of services to be discontinued and reduced as referenced in Resolutions Nos. 23, 31, and 32 are each determined to be a particular kind of service within the meaning of Education Code Section 44955;

WHEREAS, the particular kinds of services referenced in Resolutions Nos. 23, 31, and 32 will be discontinued and reduced within the meaning of Education Code Section 44955 not later than the beginning of the 2010-2011 school year;

WHEREAS, except as otherwise authorized by statute, the services of no permanent employee (or other employee) are being terminated, in whole or in part, while any probationary employee, or any other employee with less seniority is being retained to render a service which said permanent (or other) employee is certificated and competent to render, within the meaning of Education Code Section 44955(b); the individuals whose employment is being terminated, in whole or in part, are not certificated and competent (within the meaning of Education Code Section 44955) to render the service being performed by any employee with less seniority who is being retained;

WHEREAS, sufficient cause exists for the termination of up to 14.0 full-time equivalent certificated positions, and pursuant to and within the meaning of Education Code Section 44949, said cause relates to the welfare of the schools and the pupils thereof;

BE IT FURTHER RESOLVED that sufficient cause exists for the termination of the services of the following certificated employees to the extent (which, except as otherwise indicated, constitutes each employee's entire employment with this District) and in the order indicated:

1. Balatayo, Jomeline
2. Bentsvi, Stephanie
3. Adamucci, Anthony
4. Doan, Andrew
5. Fretag, Sheila
6. Plotnik, Lucas
7. Bird, Tonya (Adult School)
8. Vielman, Monica
9. Pascoe, Andrew

BE IT FURTHER RESOLVED that the employment of each of the certificated employees listed above be and hereby is terminated effective upon the close of this school year, i.e., the end of the last working day as to each employee prior to July 1, 2010;

BE IT FURTHER RESOLVED that this decision is effective immediately and that the Superintendent or her designee(s) may take such actions as are necessary and appropriate to implement this Board's decision, including at least giving appropriate notice to those certificated employees listed above of the termination of their services because of discontinuances and reductions of particular kinds of services to take effect upon the close of this school year, with

these notices being given on or before May 14, 2010, in the manner prescribed in Education Code Section 44949;

BE IT FURTHER RESOLVED that the Superintendent or her designee(s) are authorized to rescind final notices given to any of the above-named employees if, prior to the employee's last working day prior to July 1, 2010, the Superintendent or her designee(s) determines that attrition occurring after the adoption of Resolution Nos. 23, 31, and 32 has created a vacancy in a service that any of the above-named employees is certificated and competent to render, provided that any such rescissions shall be in the order of seniority;

BE IT FURTHER RESOLVED that reemployment rights be afforded in accordance with the Education Code, if and when reemployment is offered and to the extent any reemployment rights are applicable to any of the above referenced employees.

The foregoing Resolution was adopted by the Governing Board of the Culver City Unified School District on the 27th day of April, 2010 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Governing Board
Culver City Unified School District

I, _____, Clerk of the Governing Board of the Culver City Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on April 27, 2010.

Clerk, Governing Board
Culver City Unified School District

4/27/10
14.4b

BOARD REPORT

14.4b Approval and Adoption of Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2010-2011

As a result of financial uncertainties, negotiations, legislation and other factors, the Governing Board hereby declares that all management, confidential, and other unrepresented employee salaries are declared indefinite for 2010-2011. This approval is requested annually for unrepresented employees.

RECOMMENDED MOTION: That the Board of Education approves and adopts the Indefinite Action for Management, Confidential, and other unrepresented employees for 2010-2011, effective on the date of the Board action.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4c Approval is Recommended for Confidential Job Description – Personnel Technician

It is recommended practice that the Board of Education approves job descriptions to reflect new duties and responsibilities based on the current needs of the District. District Administration has revised the job description for the position of Personnel Technician, a copy of which is attached.

RECOMMENDED MOTION: District Administration recommends the approval of the revised confidential job description for Personnel Technician be approved as presented.

Moved:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

CLASS TITLE: PERSONNEL TECHNICIAN

BASIC FUNCTION:

Under the direction of the Assistant Superintendent and/or Director of Human Resources, perform a variety of technical duties in support of assigned Human Resources functions; provide assistance to prospective and current classified and/or certificated personnel; participate in the recruitment, screening and processing of new personnel; provide information and assistance to employees, administrators, job applicants and the general public regarding personnel functions, District policies and procedures; prepare and maintain a variety of personnel files, records and reports.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Perform a variety of technical duties and provide assistance to prospective and current classified and/or certificated personnel; resolve personnel-related issues and concerns with discretion and confidentiality; refer difficult or sensitive issues to supervisor as needed.

Provide detailed information regarding classified or certificated employment opportunities, salaries and District employment procedures; type and distribute vacancy notices; distribute and screen applications for completeness and eligibility for position; inform applicants of results.

Contact candidates selected for employment; prepare and explain employee paperwork, fingerprint information and physical exam paperwork; follow-up on clearance of fingerprints, physicals and other pertinent employment information; prepare and explain forms and other information; provide information regarding vacation days, sick days, benefits and other District policies.

Compose, prepare, type and distribute correspondence, forms, records and other assigned personnel reports; review materials for compliance with District policies and other applicable rules and regulations; respond to requests for information from outside organizations including employment verifications of former, new and current employees, surveys and reports; maintain personnel files.

Maintain detailed permanent records on assigned employee groups including name and address changes, job location, job assignment, career step and class, professional growth, salary and additional salary compensation; compute and determine proper salary placements; generate related reports and analyze data; receive and process transfer requests from employees; notify payroll and accounting of pertinent information.

Assure proper valid and current credentials of applicants and employees as assigned by the position; submit eligible online credential applications; file credentials and temporary certificates with the County; notify employees of expiration dates; maintain related files.

Operate a variety of office equipment including a computer and other standard office equipment; utilize assigned human resources software system to input and extract data related to certificated and/or classified employees.

Provide assistance to the public; screen visitors and phone calls; take and relay messages as appropriate.

Accept, process and file employee evaluations; participate in the preparation of probationary and annual evaluations.

OTHER DUTIES:

Assemble and organize written examination materials as directed.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Practices and procedures related to classified and/or certificated personnel.
- Personnel office functions, practices, policies and procedures.
- Basic payroll procedures.
- Recruitment and staffing procedures.
- Applicable laws, codes, rules and regulations.
- California credential requirements and processing as assigned by the position.
- Record-keeping and report preparation techniques.
- Operation of a computer and assigned software.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Interpersonal skills using tact, patience and courtesy.
- Modern office practices, procedures and equipment.
- Telephone techniques and etiquette.

ABILITY TO:

- Perform a variety of technical duties and provide assistance to prospective and current classified and/or certificated personnel.
- Interpret, apply and explain rules, regulations, policies and procedures related to classified and/or certificated personnel.
- Prepare and maintain a variety of records, files and reports.
- Assist in the administration of employment examinations.
- Answer telephones and greet visitors courteously.
- Perform clerical duties such as filing, typing and duplicating.
- Type or input data at an acceptable rate of speed.
- Operate a variety of office equipment including a computer and assigned software.
- Determine appropriate action within clearly defined guidelines.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Work confidentially with discretion.
- Meet schedules and time lines.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: college-level course work in business, human resources or a related field and three years of increasingly responsible clerical or human resources experience involving frequent public contact.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment.
Constant interruptions.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard.
Hearing and speaking to exchange information in person and on the telephone.
Sitting for extended periods of time.
Seeing to read a variety of materials.
Bending at the waist, kneeling or crouching to file materials.